CITY OF BURNABY

BYLAW NO. 10183

A BYLAW respecting the administration of the Freedom of Information and Protection of Privacy Act

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as BURNABY FREEDOM OF INFORMATION BYLAW.

2. In this Bylaw, unless the context otherwise requires,

(a) "Act" means the Freedom of Information and Protection of Privacy Act, S.B.C. 1992, Chapter 61;

(b) "commercial applicant" means a person who makes a request for access to a record to obtain information for use in connection with a trade, business, profession or other venture for profit;

(c) "co-ordinator" means the person designated in section 3 as the Information and Privacy Co-ordinator;

(d) "Executive Committee of Council" is a standing committee of Council established by the mayor pursuant to section 239 of the Municipal Act;

(e) "head" means the person or group of persons designated as head of the City for the purposes of the Act;

(f) "request" means a request under section 5 of the Act.

3. (1) The Executive Committee of Council is designated head for the purposes of the Act.

(2) The Deputy City Manager Corporate Services is Information and Privacy Co-ordinator.

4. The co-ordinator is hereby authorized to perform any duty and exercise any function that the head is authorized or empowered to perform or exercise under the Act.

5. An applicant who makes a request under section 5 of the Act shall pay to the City the fees set out in Schedule "A".

Read a first time this	13th	day of	MARCH	1995
Read a second time this	13th	day of	MARCH	1995
Read a third time this	13th	day of	MARCH	1995
Reconsidered and adopted this	20th	day of	MARCH	1995

MAYOR

for: CLERK

SCHEDULE "A"

SCHEDULE OF FEES

1. FOR APPLICANTS OTHER THAN COMMERCIAL APPLICANTS:	
(a) for locating and retrieving a record	$7.50 per 1/4 hour after the first 3 hours
(b) for producing a record manually	$7.50 per 1/4 hour
(c) for producing a record from a machine readable record	$16.50 per minute for cost of use of central mainframe processor and all locally attached devices plus $7.50 per 1/4 hour for developing a computer program to produce the record
(d) for preparing a record for disclosure	$7.50 per 1/4 hour
(e) for shipping copies	actual costs of shipping method chosen by applicant
(f) for copying records	
(i) photocopies and computer printouts	$.25 per page (8.5" x 11", 8.5" x 14") $.30 per page (11" x 17")
(ii) floppy disks	$10.00 per disk
(iii) computer tapes	$40.00 per tape, up to 2400 feet
(iv) microfiche	$10.00 per fiche
(v) 16 mm microfilm duplication	$25.00 per roll
(vi) 35 mm microfilm duplication	$40.00 per roll
(vii) microfilm to paper duplication	$.50 per page
(viii) photographs (colour or black and white)	$5.00 to produce a negative $12.00 each for 16" x 20" $9.00 each for 11" x 14" $4.00 each for 8" x 10" $3.00 each for 5" x 7"
(ix) photographic print of textual, graphic or cartographic record (8" x 10") black and white	$12.50 each

SCHEDULE "A"
(Continued)

(x) hard copy laser print, B/W, 300 dots/inch	$.25 each
(xi) hard copy laser print, B/W, 1200 dots/inch	$.40 each
(xii) hard copy laser print, colour	$1.65 each
(xiii) photomechanical reproduction of 105 mm cartographic record/plan	$3.00 each
(xiv) slide duplication	$.95 each
(xv) plans	$1.00 per square metre
(xvi) audio cassette duplication	$10.00 plus $7.00 per 1/4 hour of recording
(xvii) video cassette (1/4" or 8 mm) duplication	$11.00 per 60 minute cassette plus $7.00 1/4 hour of recording; $20.00 per 120 minute cassette plus $7.00 per 1/4 hour or recording
(xviii) video cassette (1/2") duplication	$15.00 per cassette plus $11.00 per 1/4 hour of recording
(xix) video cassette (3/4") duplication	$40.00 per cassette plus $11.00 per 1/4 hour of recording
2. FOR COMMERCIAL APPLICANTS FOR EACH SERVICE LISTED IN ITEM 1	the actual cost of providing that service