

CITY OF BURNABY

BYLAW NO. 10676

A BYLAW respecting response to emergencies

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as BURNABY EMERGENCY PROGRAM BYLAW 1998.
2. (1) In this Bylaw, unless the context otherwise requires,
  - (a) "Burnaby Major Emergency Response Plan" means a written plan that provides a general direction and framework covering prevention, preparedness, response and recovery measures within which the City's senior officials can formulate roles and responsibilities to deal with emergencies and disasters;
  - (b) "City" means the City of Burnaby;
  - (c) "declaration of a state of local emergency" means an order of Council or the Mayor made pursuant to section 12(1) of the *Emergency Program Act* declaring that an emergency exists or is imminent;
  - (d) "Emergency Planning Coordinator" means the person appointed pursuant to section 3(1);
  - (e) "Major Emergency Planning & Response Committee" means the Committee so constituted pursuant to section 3(2);

- (f) "Emergency Public Information Officer" means the person appointed by the Major Emergency Planning and Response Committee to act as liaison between the City and the media in the event of an emergency or disaster;
- (g) "Emergency Social Services Director" means the person appointed by the Major Emergency Planning & Response Committee to give direction over those activities that result in the provision of shelter, food, clothing and other forms of care and comfort to evacuees in an emergency or disaster;
- (h) "municipality" means all of the area within the boundaries of the City of Burnaby;
- (i) "RCMP" means the Burnaby Detachment of the Royal Canadian Mounted Police.

3. Words used in this Bylaw have the meaning assigned by the *Emergency Program Act* and this Bylaw shall be subject to and construed in accordance with the principles contained therein.

4. (1) The Council may appoint an Emergency Planning Coordinator to oversee the development and implementation of emergency plans and other prevention, preparedness, response and recovery measures for emergencies and disasters.

(2) There shall be a Major Emergency Planning and Response Committee comprised of the following persons or their designates:

- (a) Mayor
- (b) City Manager
- (c) Officer-in-Charge, RCMP/Chief Coordinator of Emergency Response Operations

- (d) City Fire Chief
- (e) Deputy City Fire Chief/Operations
- (f) RCMP Inspector/Operational Support
- (g) RCMP NCO-in-Charge of Emergency Planning
- (h) City Director Engineering
- (i) City Chief Building Inspector
- (j) Medical Health Officer Simon Fraser Health Region
- (k) Emergency Planning Coordinator
- (l) Emergency Social Services Director
- (m) Emergency Public Information Officer
- (n) BC Ambulance Unit Chief, Burnaby Branch
- (o) such other members as may be appointed by the Council.

5. The Emergency Planning Coordinator shall, through the City's normal budgeting process, annually submit estimated costs for the maintenance and operation of the Burnaby Major Emergency Response Plan.

6. (1) The Major Emergency Planning & Response Committee shall coordinate and direct the implementation of the Burnaby Major Emergency Response Plan during an emergency or disaster.

(2) The Emergency Planning Coordinator

- (a) shall serve as the primary coordinator for the Major Emergency Planning & Response Committee during responses to and recovery from emergencies and disasters;
- (b) shall, where there is a declared state of emergency under the *Emergency Program Act*, act as the liaison between the Director of the Provincial Emergency Program or such other person as the minister responsible may



appoint under section 10(2) of the *Emergency Program Act*, and the City for the coordination and implementation of the Burnaby Major Emergency Response Plan;

- (c) shall regularly review and update the Burnaby Major Emergency Response Plan and all other of the City's major emergency plans;
- (d) shall undertake the day to day administration of the Burnaby Major Emergency Response Plan.

(3) The Emergency Planning Coordinator may:

- (a) conduct exercises relating to the implementation of the Burnaby Major Emergency Response Program;
- (b) implement an on-going program of training for City employees and volunteers who may be called upon to respond to an emergency or disaster.

Read a first time this	4 <sup>th</sup>	day of	MAY	1998
Read a second time this	4 <sup>th</sup>	day of	MAY	1998
Read a third time this	4 <sup>th</sup>	day of	MAY	1998
Reconsidered and adopted this	11 <sup>th</sup>	day of	MAY	1998

  
MAYOR  
  
CLERK