

**CITY OF BURNABY**

**BYLAW NO. 13889**

A BYLAW respecting recreation facility  
rentals and admissions

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY RECREATION FEES AND ADMISSIONS BYLAW 2018**.
2. Burnaby Parks, Recreation and Culture Commission may charge for use of, or admission to, sports and recreation facilities the fees specified in Schedule "A".
3. Burnaby Recreation Fees and Admissions Bylaw 2017, Bylaw No. 13757, is repealed effective the first day of September, 2018.
4. **This Bylaw comes into force on the first day of September, 2018.**

Read a first time this 28<sup>th</sup> day of May 2018

Read a second time this 28<sup>th</sup> day of May 2018

Read a third time this 28<sup>th</sup> day of May 2018

Reconsidered and adopted by Council this 11<sup>th</sup> day of June 2018

  
MAYOR



CLERK

**SCHEDULE "A"**

**FACILITY RENTAL, ADMISSION AND EQUIPMENT FEES**

**SEPTEMBER 1, 2018 - AUGUST 31, 2019**

Note: All allotments in this schedule include a base level of staff support for the event. If additional staff are required for set up/take down, maintenance of the event, or clean up, then these direct costs will be billed to the allotment group. GST will be added where applicable.

**I. PRIVATE RENTALS AND ALLOTMENTS - ACTIVITIES**

Exclusive use of designated areas by private group/individuals of Parks and Recreation buildings.

**a) Personal Use - Meetings, Activity Rentals**

Alan Emmot Centre, Bill Copeland Sports Centre, Bonsor Recreation Complex, Burnaby Lake West Sports Complex, Cameron Recreation Complex, Charles Rummel Centre, Confederation Community Centre, Edmonds Community Centre, Eileen Dailly Leisure Pool & Fitness Centre, Forest Grove School, Kensington Complex, Wesburn Community Centre, Willingdon Community Centre, University Highlands School	Up to 60 people Up to 100 people Over 100 people	\$44.74 /hr. \$89.53 /hr. \$162.31 /hr.
--	--	---

**b) Personal Use - Gymnasium Rental**

Private rental for sports activities only, including standards, nets and exclusive use of the gymnasium(s) - (2-hour minimum rental)

Cameron Recreation Centre, Bonsor Recreation Complex and Edmonds Community Centre	Single Gym (equivalent to one full basketball court)	\$101.32 /hr.
---	---	---------------

**II. PREFERRED RENTALS AND ALLOTMENTS - ACTIVITIES**

Registered non-profit and/or informal recreation, sport, art club, organization or church group use of designated areas. Membership and or participation must be non-restrictive. (i.e. open to the public)

**a) Meeting Rate**

Community group/association, utilizing City of Burnaby facilities on a regular and ongoing basis and Burnaby based political group meetings to review regular group business, not activities. Once a month, 4 hrs. max. Ad hoc meetings will be accepted, space permitting, 3 - 5 days in advance.

Meetings to take place in designated room at the following locations:

Alan Emmott-Room 2, Bill Copeland Arena- Conference Room, Bonsor Recreation Complex-Conference Room, Burnaby Lake Arena - Meeting Room & Club Room, BLSC-W - Meeting Room #2, Burnaby Central School – Community Room, Cameron Recreation Complex - Juniper Room, Charles Rummel-Committee Room, Edmonds Community Ctr – Community Room, Kensington Arena-Community Room, Wesburn Centre-Committee Room, Willingdon Community Ctr- Community Room	No charge
---	-----------

**b) Preferred Group Activity Rentals**

All rentals for regular, intermittent activities and special event activities (i.e. tournaments, meets, displays, exhibitions). All rentals for any Burnaby based political group.

**(i) Parks & Recreation Facilities**

<b>Activity Rooms - Youth</b>	
Regular activities exclusively for youth. Groups with exclusive youth membership.	No Charge

<b>Activity Rooms</b>		
Alan Emmott Centre		
Bill Copeland Sports Centre: Meeting/Activity Rooms		
Bonsor Recreation Complex: Art, Banquet, Child-minding, Conference, Multipurpose, South Burnaby		
Metro Club Rooms		
Burnaby Central School: Community Room	Up to 30 people	\$12.72 /hr.
Burnaby Lake Pavilion	Up to 60 people	\$21.09 /hr.
Burnaby Lake Sports Complex W: Room #3	Up to 100 people	\$39.82 /hr.
Cameron Recreation Complex;	Over 100 people	\$60.55 /hr.
C.G. Brown Memorial Pool; Multi-use Room		
Charles Rummel: Activity Room, Main Hall		
Confederation Community Centre		
Edmonds Community Centre: Arts, Active Studio, Childminding, Meeting, Multipurpose, Music, Preschool		
Eileen Dailly Leisure Pool & Fitness Centre		
Forest Grove School: Community Room		
Kensington Complex		
University Highlands School: Community Room		
Wesburn Community Centre: Activity Room, Main Hall		
Willingdon Community Centre		
Youth Centres: as determined by staff		
Bonsor Judo Room		\$5.88 /hr.
Bonsor Fitness/Dance Studio		\$40.27 /hr.
Edmonds Active Room		\$40.27 /hr.

<b>Gymnasiums</b>	
Single gym based on equivalent of one full basketball court	
Exclusive Youth membership	No Charge
Adult/Mixed ages membership : Bonsor, Cameron & Edmonds	\$70.67 /hr.

**(ii) School Gymnasiums****a) Private**

Non-profit community groups or informal community groups with a membership of less than 60% Burnaby residents or employees/employers of a Burnaby based company.

<b>Youth and Adult Mixed membership</b>	Elementary School gym	\$74.82/hr.
	Secondary School gym	\$137.58 /hr.

b) Preferred

Non-profit community groups or informal community groups with a membership of more than 60% Burnaby residents or employees/employers of a Burnaby based company.

<b>Youth only membership</b>	Elementary School gym	No Charge
	Secondary School gym	No Charge
<b>Adult/mixed age membership</b>	Elementary School gym	\$34.47/hr.
	Secondary School (Alpha, Cariboo Hill, Marlborough(w), Burnaby North (small))	\$43.19/hr.
	Secondary School (Burnaby Mountain, Burnaby North (large))	\$51.30/hr.

**III. PRIVATE RENTALS AND ALLOTMENTS - SOCIALS**

Exclusive use of Parks & Recreation buildings by private groups/individuals

**Personal Use - Socials**

Weddings, dances, banquets; 8 hour rental, including preparation time, custodial, tables, chairs and exclusive use of the room (s) for social function.

	Basic	Additional Hours	
		Prime time	Non-Prime
Bonsor Active Studio	\$705.09	\$98.25/hr.	\$85.94 /hr.
Bonsor & Edmonds; Multi-Purpose Room 1 & 2	\$705.09	\$98.25 /hr.	\$85.94 /hr.
<b><u>Confederation Main Hall</u></b>			
Basic	\$1,038.26	\$136.86/ hr.	\$95.96 /hr.
Basic + Lounge	\$1,054.01	\$136.86/ hr.	\$95.96 /hr.
Basic + Lounge + Program Room	\$1,164.10	\$136.86/ hr.	\$95.96 /hr.
Activity Room (Small) or Kitchen		\$29.37 /hr.	
Cameron Multi-Purpose Room	\$654.45	\$94.37 /hr.	\$85.71 /hr.
<b><u>Burnaby Lake Pavilion</u></b>			
Basic Prime (8 hr.) Sunday – Thursday	\$1,137.24	\$170.60 /hr.	\$170.60 /hr.
Basic Prime (8 hr.) Friday – Saturday	\$1,592.14	\$170.60 /hr.	\$170.60 /hr.
Basic Non-Prime (8 hr.) Sunday – Thursday	\$796.06	\$170.60 /hr.	\$170.60 /hr.
Basic Non-Prime (8 hr.) Friday and Saturday	\$1,137.24	\$170.60 /hr.	\$170.60 /hr.
Basic Prime (5 hr.) Sunday – Thursday	\$909.79	\$170.60 /hr.	\$170.60 /hr.
Basic Prime (5 hr.) Friday and Saturday	\$1,250.96	\$170.60 /hr.	\$170.60 /hr.
Basic Non-Prime (5 hr.) Sunday – Thursday	\$568.61	\$170.60 /hr.	\$170.60 /hr.
Basic Non-Prime (5 hr.) Friday and Saturday	\$739.21	\$170.60 /hr.	\$170.60 /hr.
Additional hourly rate (prime and non prime)		\$170.60 /hr.	\$170.60 /hr.
Hourly rate with \$500.00 minimum catering (non prime)			\$39.81 /hr.
Hourly rate with \$5,000 minimum catering (prime time)		\$96.67 /hr.	
<b><u>Bonsor Banquet Room and Edmonds Community Centre Active Studio</u></b>			
Under 200 people	\$991.09	\$173.38 /hr.	\$121.65 /hr.
Over 200 people	\$1,223.34	\$173.38 /hr.	\$121.65 /hr.
<b><u>Alan Emmott Centre</u></b>			
Basic	\$787.16	\$112.95 /hr.	\$98.84 /hr.
Hourly rate with \$500.00 minimum catering (non-prime time only)			\$39.81 /hr.
Hourly rate with \$3,000.00 minimum catering (prime time)		\$56.87 /hr.	

**IV. PREFERRED RENTALS AND ALLOTMENTS - SOCIALS**

Recreation, sport or art club/organization or registered non-profit society use of Parks and Recreation buildings.

**a) Preferred Group Socials**

Parties, dances, banquets. 8 hour rental, including preparation time, custodial, tables, chairs and exclusive use of room (s) for social function. (Rates are approx. 70% of private rental rates)

	Basic	Additional Hours	
		Prime time	Non-Prime
Alan Emmott Centre	\$550.90	\$79.10 /hr.	\$69.19 /hr.
Bonsor Active Studio	\$491.02	\$70.46 /hr.	\$61.66 /hr.
Bonsor & Edmonds: Multi-Purpose Room 1 & 2	\$491.02	\$70.46 /hr.	\$61.66 /hr.
Bonsor Banquet Room & Edmonds Active Studio	\$917.64	\$127.51 /hr.	\$89.46 /hr.
Burnaby Lake Pavilion	\$786.89	\$103.53 /hr.	\$72.66 /hr.
Confederation Main Hall	\$726.47	\$95.80 /hr.	\$67.18 /hr.
Cameron/Edmonds Multi-Purpose Room/ Charles Rummel Main Hall/ Wesburn/ Willingdon Main Hall	\$458.13	\$66.10 /hr.	\$60.02 /hr.

**b) Fund Raising Social**

Limit of 1 rental per group/year; 8 hour basic rental for the purpose of raising funds to support the community group's activities. (Rates are approx.55% of private rental rates)

	Basic	Additional Hours
Alan Emmott Centre	\$432.99	\$62.14 /hr.
Bonsor & Edmonds Community Centre Multi-Purpose Room 1 & 2	\$385.93	\$55.39 /hr.
Bonsor Banquet Room & Edmonds Community Centre Active Studio	\$706.58	\$100.18 /hr.
Confederation Main Hall	\$570.89	\$75.27 /hr.
Cameron / Charles Rummel Main Hall / Edmonds Multi-Purpose Room / Wesburn / Willingdon Main Hall	\$359.59	\$51.94 /hr.
Burnaby Lake Pavilion	\$618.97	\$81.32 /hr.

**V. SPORTS FIELD ALLOTMENTS**

All field sports.

Cancellation Fee	\$30.82 /contract
------------------	-------------------

**a) Private Allotments**

- Non-profit community groups or informal community groups with a membership of less than 60% Burnaby residents or employees/employers of a Burnaby based company.
- Commercial or private groups

		Per Hour	Tournament (8 hours)
"A" - Grass Field		\$29.19	\$204.34
"B" - Grass Field		\$22.59	\$158.12
"C" - All-weather fields with lights		\$19.87	\$139.10
"D" - Grass or all-weather fields, practice fields and lacrosse boxes		\$13.30	\$93.05
"E" - Artificial Turf	Youth	Prime Time	
		Non-Prime Time	
	Adult	Prime Time	
		Non-Prime Time	

**b) Preferred Allotments**

Non-profit community groups or informal community groups with a membership of 60% or more Burnaby residents or employees/ employees of a Burnaby based company.

<b>Youth Allotments</b>		
General Use	Artificial Turf (per hour)	\$21.58/hr.
	Grass Field	No Charge
	All Weather Field	No Charge
Tournament - Per/Field/Diamond	"A" Grass Field (8 hours) "B" Grass Field (8 hours) Additional hour 50% of "A" rate Additional Hour 50% of "B" rate	\$51.72/field \$39.18/field \$8.47/field \$6.42/field
Tournament - Per Artificial Field	Tournament (8 hours) Additional hour	\$146.26/day \$24.37/hr.
No Show – Burnaby Lake West Only		\$21.58/hr.

<b>Adult Allotments</b>	<b>Per Hour</b>	<b>Tournament (8 hours per field)</b>
"A" - Grass Field	\$17.25	\$120.77
"B" - Grass Field	\$13.07	\$91.41
"C" - All-weather fields with lights	\$11.20	\$78.37
"D" - Grass or all-weather fields, practice fields and lacrosse boxes	\$6.58	\$45.90
"E" - Artificial Turf	- Per Hour - Prime Time	\$44.72
	- Per Hour - Non-Prime Time	\$32.04
	- Per Hour – Ultra Non-Prime Time	\$24.03
		\$301.19

**c) Youth Sport Development Schools**

Grass	\$24.29 /hr.
Artificial Turf	\$52.70 /hr.
All-Weather	\$15.76 /hr.

**d) Beer Gardens**

Private Allotments (per day per site)	\$312.97 / day
Preferred (Public) Allotments (per day per site)	\$216.35 / day

**e) Private Food Concessions**

		<b>5 hrs. or less</b>	<b>More than 5 hrs.</b>
Bby. Lake Sports Complex West	- 1 Field Allotment	\$141.89	\$212.82
	- 2 Field Allotment	\$212.82	\$283.77
	- 3 Field Allotment	\$283.77	\$425.65
Other Sports Fields		15% of Gross Sales	

**f) Miscellaneous**

Equipment storage rental fee (monthly) (Burnaby Lake West Complex only)	\$38.04 /mo.
Utility Recovery Fee (Concessions in fieldhouses)	\$14.61 / month

g) **Tennis Courts**

Per Court	\$8.31 / hour
-----------	---------------

h) **Bootcamps**

Various Locations	\$25.97/ hour
-------------------	---------------

VI. **PICNIC ALLOTMENT FEE/per site**

	Up to 100 people	Over 100 people
Confederation Park	\$117.16	\$235.21
Fraser Foreshore, Barnet, Central Park	\$106.97	\$214.77

VII. **COMMERCIAL FILMING FEES**

## Filming Fees – CULTURAL SERVICES

Filming Application	\$200.00
Student Filming Application (Film Students)	\$50.00
Coordinated Street Use Filming Fee	\$200.00

## Movie Filming – PARKS

(minimum fee per location per day)

Movie Filming	Non-filming day	\$294.41 + costs
(minimum fee per location per day)	Filming day	\$863.51 + costs
Student Filming Application (Film Students)		No Charge
<b>Commercials/Photography</b>	Simple (one day) Minimum staff time, no vans on site, limited props, etc.	\$125.73
	Complex (per day, per location) Equipment, props, vans on site, supervision	\$299.18
Student Filming Application (Film Students)		No Charge
<b>Additional charges (Rescheduling/cancellations)</b>		\$120.06
<b>Parking Lots</b>		
Small – Up to 99 spots		\$279.98
Large – 100 spots and over		\$456.85

VIII. **SWANGARD STADIUM**a) **Events**

Base Fee (maximum 7 hour rental)	- Up to 1,999 people	\$ 706.11
	- 2,000-3,999 people	\$1,941.79
	- 4,000 people and over	\$2,824.42
Double header - Add on fee to base fee		\$ 485.20
Additional Hours		\$ 100.87

**b) School Track Meets**

Base Fee (min. 4 hr. + maximum 7 hour rental)	\$ 706.11
Additional Hours	\$ 100.87 /hr.

**c) Track and Field Group Practice**

<b>Group fee per year</b>	
Youth (under 19)	\$610.48
Adult or Mixed Ages (19 and over)	\$957.90
Javelin Throwing Rate	\$5.01 /hr.

**d) Miscellaneous**

Equipment storage rental fee (annual fee)	\$497.95
Lights	\$75.08 /hr.
Hospitality Room	Preferred Social \$59.14 /hr.
Hospitality Room	Private Rental \$83.68 /hr.
Tents (per tent)	\$372.83

**e) Special Event Parking**

Special Event Parking - Fee per vehicle	\$5.71
---	--------

**IX. BURNABY CENTRAL SECONDARY SCHOOL**

**School Track Meets**

Base fee, minimum 4 hour/max. 7 hour rental	\$529.58
Additional hours	\$75.65 /hr.

**Track Group Practices**

Group fee per year	
Youth (under 19)	\$457.85
Adult or Mixed Ages (19 years and over)	\$718.43

**X. SPECIAL EVENTS AND FESTIVALS**

**a) Facility Rentals**

All facility rentals for any recreation, sport or art club/organization or registered non-profit society sponsored by Burnaby Parks, Recreation & Cultural Services Department for all intermittent activities, e.g. festivals, special events, art shows, craft markets, recitals, classes (as approved).	Rates based on community group rates on each facility/room used. Staff costs, if required are additional.
--	---

**b) Special Events**

Use of gymnasiums/Burnaby facilities for one time special event or tournament use.

<p><b>Cameron / Bonsor / Edmonds Community Centres</b> Train shows, athletic events, judo tournaments, demonstrations, etc.</p>	<p>Rates based on the community group rates on each facility/room used and/or court rates based on each court used. Staff costs if required are additional.</p>
---	---

**c) Miscellaneous Rentals**

<ul style="list-style-type: none"> <li>• City public meetings</li> <li>• City employee retirements (Mon.-Fri., non-prime time, when no janitor is required)</li> <li>• City elections</li> <li>• Public Services meetings</li> </ul>	<p>No Charge</p>
--	------------------

**d) Outdoor Special Events**

Walkathons, runs, weddings, church services, etc.  
Civic Square & Edmonds Community Centre Plaza (4 hour max)

<p><b>Level 1</b> (Staff approval only, site visits or consultation meetings not required, maximum 100 people, maximum 3 hours including set-up and take-down.)</p>	<p>\$67.44 / event</p>
<p><b>Level 2</b> (Staff approval only, site visits or consultation meetings may be required, maximum 8 hours including set-up and take-down)</p>	<p>\$179.83 / event</p>
<p><b>Level 3</b> (Commission and/or Council approval may be required. Site visits and/or consultation meetings required.)</p>	<p>\$541.40 / event</p>

**e) Archery Range Fee**

<p>Fee per member</p>	<p>\$13.28</p>
-----------------------	----------------

**f) Model Plane Flyer Fee**

<p>Fee per member</p>	<p>\$26.54</p>
-----------------------	----------------

**XI. ROWING PAVILION – BURNABY LAKE**

<p>Boat Storage (1,788 square feet)</p>	<p>\$2.11 / square feet</p>
---	-----------------------------

**XII. RACQUET COURT RENTALS**

<p><b>Racquetball/Squash (45 min. rental)</b></p>	
<p>School Board use (Burnaby)</p>	<p>\$5.98</p>
<p>Single player practice</p>	<p>\$6.31</p>

<b>Tennis (1 hour rental – limit 2 prime and 2 non-prime time bookings per week)</b>	
Prime time court rental	\$23.82
Punch card (10 rentals for the price of 9)	\$214.40
Non-prime time court rental	\$21.97
Student rate (non-prime time)	\$18.02
Seniors rate (non-prime time)	\$18.02

<b>Wallyball (45 min. rental)</b>	
Prime time court rental	\$20.30
School Board use (Burnaby)	\$11.27

### XIII. WEIGHT ROOMS

#### a) Weightroom Pass

Allows access to Willingdon, C.G. Brown (including swirl) and Confederation Centre

\* Seniors are also allowed access to Bonsor on Monday, Wednesday and Friday from 10:30am - 11:30am at this rate.

<b>Access to Willingdon + C.G. Brown + Edmonds + Confederation</b>		<b>Adult</b>	<b>Senior / Student / Youth</b>
Drop-in		\$5.71	\$4.33
Punch card (10 admissions for the price of 9)		\$51.40	\$39.00
Passes	1 month	\$51.40	\$39.00
	4 months	\$154.20	\$117.00
	Annual	\$370.08	\$280.80

### XIV. bACTIVE PASS

#### a) bActive Passes

(Weight room, Public Swim, Fitness Classes, Squash, Racquetball Courts, Spin Cycling, Skating, Outdoor Pools)

	<b>Children</b>		<b>Youth/Student (13-18 Yrs./card) Senior (65 yrs.+)</b>	<b>Adult (19 - 64 yrs.)</b>
	<b>0-3 Yrs.</b>	<b>4-12 Yrs.</b>		
Day Pass	\$0.00	\$3.19	\$4.75	\$6.38
Punch card (10 for the price of 9)	\$0.00	\$28.70	\$42.80	\$57.00
Passes	1 month	N/A	\$28.70	\$57.00
	4 months		\$86.10	\$171.00
	Annual		\$206.65	\$410.40
Family Swim (per person)	Single	\$3.19		
	Punch card	\$28.70		

#### b) bActive Pass City Employee

Day Pass	\$3.90
Punch card	\$35.10
1 month pass	\$35.10
4 month pass	\$105.30
Annual pass	\$252.70

**XV. AQUATICS****a) Indoor Pools - Admissions**

(All aquatic admissions are included in the bActive pass.)

Loonie Swim	\$ 1.00 / person
-------------	------------------

**b) Outdoor Pools - Admissions**

	Children		Youth/Student (13-18 Yrs./card) Senior (65 yrs.+)	Adult (19 - 64 yrs.)
	0-3 Yrs.	4-12 Yrs.		
Wading Pool ONLY	No Charge	N/A	N/A	N/A
Single Admission	No Charge	\$2.90	\$3.19	\$4.05
Punch card (10 for the price of 9)	\$0.00	\$26.10	\$28.70	\$36.50
Passes	1 month	\$0.00	\$28.70	\$36.50
	Season	\$0.00	\$59.10	\$82.55
Loonie Swim / Seasonal Rate (per person)	\$ 1.00			
Free Swim	No Charge			

**c) Indoor Pool Rentals**

(Per Hour Cost)

Non-Programmed Time	Commercial	\$155.74
	Non-Profit Organization	\$78.30
	Non-Profit Swim Meet	\$78.30 + staff costs

**d) Outdoor Pool Rentals**

(Per Hour Cost)

Central Park Pool	Commercial	\$104.34 + staff costs
	Non-Profit(practices/pre-season) (includes one lifeguard)	\$76.41
	Non-Profit Swim Meets	\$76.41 + staff costs
Kensington /MacPherson/ Robert Burnaby Pools	Commercial	\$78.32 + staff costs
	Non-Profit (practices/pre-season) (includes one lifeguard)	\$66.00
	Non-Profit Swim Meets	\$66.00 + staff costs
Preferred Youth Aquatic Allotments Non-profit community groups or informal community groups with a membership of 60% or more Burnaby residents or employees/ employees of a Burnaby based company.		
Central Park	Preferred Youth Aquatic Allotments	\$57.30
Robert Burnaby	Preferred Youth Aquatic Allotments	\$49.50
Central Park	Preferred Youth Aquatic Competition	\$57.30 + staff costs
Robert Burnaby/ Kensington/ MacPherson	Preferred Youth Aquatic Competition	\$49.50+ staff costs

**XVI. ARENAS**

**a) Admissions**

<b>Kensington &amp; Burnaby Lake Arena Bill Copeland Sports Centre</b>		<b>Children (0-3 years)</b>	<b>Adults</b>
Parents & Tot Sessions		No Charge	\$3.86
<b>Kensington &amp; Burnaby Lake Arena Bill Copeland Sports Centre</b>		<b>Children 4 - 12 Yrs.</b>	<b>Youth/Student (13-18 Yrs./card) Senior (65 yrs.+) Adult (19 - 64 yrs.)</b>
Single admission		\$3.14	\$4.24
Punch card (10 for the price of 9)		\$28.30	\$38.20
Family Skate (per person)	Single Admission	\$3.14	
	Punch Card	\$28.30	
Toonie Skate (includes skate and helmet rental)		\$ 1.90 / person	

<b>Recreational Hockey</b>	<b>Non-prime time</b>
Single Admission	\$6.38
Punch card (10 for the price of 9)	\$57.40

**b) Ice Rentals (All Arenas)**

<b>Kensington &amp; Burnaby Lake Arena</b> (Per hour cost all meeting rooms and use of lobby(ies) are included during tournament bookings)		
Community Groups (Non-profit Burnaby sports organizations)	Prime time	\$108.06
	Non-Prime time	\$65.64
Burnaby Schools/Community Youth Groups	Weekdays (9:00am – 3:00pm)	\$53.23
Burnaby Women's Hockey		\$210.14
Private/Commercial Rentals	Prime time	\$307.13
	Non-Prime time	\$175.90
	Non-Prime time (off hours)	\$126.11

<b>Bill Copeland Sports Centre</b> (Per hour cost)		
Community Groups (Non-profit Burnaby based sport organizations)	Prime time	\$123.65
	Non-Prime time	\$81.87
Burnaby Schools/Community Youth Groups	Weekdays (9:00am -3:00pm)	\$53.23
Burnaby Women's Hockey		\$210.14
Private/Commercial Rentals	Prime time	\$325.83
	Non-Prime time	\$175.90
	Non-Prime time (off hours)	\$126.11

**c) Special Events (Ice in or out)**

All meeting rooms and use of lobby(ies) are included during events		<b>Private</b>	<b>Non-Profit</b>
Burnaby Lake & Kensington	Per day (10 hrs.)	\$1,595.35	\$1,005.57
	Per hour	\$225.94	\$125.18
	Set Up/Take Down	\$110.98 /hr.	\$68.61 /hr.
Bill Copeland Sports Centre	Per day (10 hrs.)	\$2,520.37	\$1,361.01
	Per hour	\$270.61	\$143.26
	Set Up/Take Down	\$168.58 /hr.	\$91.04 /hr.

d) **Summer Floor Rental**

<b>Burnaby Lake, Kensington &amp; Bill Copeland Arenas</b> (Per hour cost )		<b>Prime time</b>	<b>Non-Prime time</b>
Dry Floor Activities	- School use (rollerblading only)	\$31.50	
	- Youth (community groups)	\$42.61	\$34.49
	- Adult	\$97.36	\$73.74
Burnaby Lacrosse	- Junior "A"	\$64.89	\$64.89

<b>Bill Copeland Sports Centre</b> (Per hour costs)		<b>Prime time</b>	<b>Non-Prime time</b>
Dry Floor Activities	- School use (rollerblading only)	\$31.50	
	- Youth (community groups)	\$51.66	\$42.85
	- Adult	\$100.90	\$78.88
Burnaby Lacrosse	- Junior "A"	\$74.97	\$74.97

**XVII. PROGRAM FEES**

Program fees are based upon instructional staff costs, supply costs, plus a percentage of recovery of facility costs. Programs are cancelled if attendance is insufficient to recover the costs of the program. The variety of programs offered depends upon public demand and requests for service.

**XVIII. RECREATION CREDIT PROGRAM (Effective 2018 September 01- 2019 August 31)**

Recreation credit for Burnaby residents in financial need as determined by a recognized outside agency.

Credit per person, per year	\$192.00
-----------------------------	----------

**XIX. FOOD SERVICES**

Prices for food products and services are established according to industry practice and market acceptance.

**XX. COMPLIMENTARY PASSES (Effective 2019 January 01- December 31)**

Issued to Freeman, current and former Mayors and Councillors, current and former Commissioners, current Council/Commission spouses or nominees, members of the Burnaby School Board and members of the Burnaby Library Board. Passes provide access to arenas, pools, golf courses, indoor courts, weight rooms and the Burnaby Village Museum.

Annual maximum value of use	\$55,000.00
-----------------------------	-------------

**XXI. FEE WAIVERS (Effective 2019 January 01- December 31)**

Fee waivers are occasionally granted for special events such as the Burnaby Charity Golf Classic, the 24 Hour Relay for the Kids, Jack Crosby Novice All Star Tournament, etc.

Annual maximum value of use	\$75,000.00
-----------------------------	-------------

**XXII. COURTESY PASSES & PROMOTIONS (Effective 2019 January 01- December 31)**

Used for promotional activities, public relations initiatives or to reimburse for disruption in services. (Note: Does not include golf services and Burnaby Village Museum)

Annual maximum value of use	\$40,000.00
-----------------------------	-------------