

**CITY OF BURNABY
BYLAW NO. 14766**

A BYLAW to amend
Burnaby Consolidated Fees and Charges Bylaw

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY CONSOLIDATED FEES AND CHARGES BYLAW, AMENDMENT BYLAW NO. 3, 2025.**
2. Burnaby Consolidated Fees and Charges Bylaw, as amended, is further amended:
 - (a) by repealing Schedules A1 to A7, B1, B3, C1 to C13, C15, D2, E1 to E6, E8 to E12, F2 in their entirety and replacing them with the corresponding schedules attached to Schedule “A” of this bylaw;
 - (b) at Schedule F3, by repealing the tables titled “ICE: KENSINGTON AND ROSEMARY BROWN RINK A & RINK B” and “ICE: BILL COPELAND SPORTS CENTRE” and substituting the following:

ICE : KENSINGTON AND ROSEMARY BROWN RINK A & RINK B (Fee per hour)	Commercial Fee	Private Fee
○ Prime-time	\$452.00	\$382.00
○ Non Prime-time	\$259.50	\$219.50
○ Non Prime-time off hours	N/A	N/A
▪ Burnaby Schools (Weekdays 9am-3pm)	N/A	N/A

ICE : KENSINGTON AND ROSEMARY BROWN RINK A & RINK B (Fee per hour)	General Fee	Community Fee
○ Prime-time	\$347.50	\$122.50
○ Non Prime-time	\$199.50	\$80.00
▪ Burnaby Schools (Weekdays 9am-3pm)	N/A	\$60.00

ICE : BILL COPELAND SPORTS CENTRE (Fee per hour)	Commercial Fee	Private Fee
○ Prime-time	\$452.00	\$382.00
○ Non Prime-time	\$259.50	\$219.50

○ Non Prime-time off hours	N/A	N/A
▪ Burnaby Schools (Weekdays 9am-3pm)	N/A	N/A

ICE : BILL COPELAND SPORTS CENTRE (Fee per hour)	General Fee	Community Fee
○ Prime-time	\$347.50	\$140.00
○ Non Prime-time	\$199.50	\$92.50
▪ Burnaby Schools (Weekdays 9am-3pm)	N/A	\$60.00

- (c) at Schedule F3, by repealing the second table titled “DRY FLOOR ACTIVITIES” and substituting the following:

DRY FLOOR ACTIVITIES Fee per hour	General Fee	Community Fee
▪ Kensington, Rosemary Brown Rink A and Rink B		
○ Prime-Time	\$110.00	\$48.50
○ Non Prime-Time	\$83.50	\$39.00
○ Burnaby School Use	N/A	\$36.00
▪ Bill Copeland Sport Centre		
○ Prime-Time	\$114.00	\$57.00
○ Non Prime-Time	\$89.50	\$47.00
○ Burnaby School Use	N/A	\$36.00

- (d) at Schedule F3, Appendix A, by repealing the table titled “LARGE ROOMS” and substituting the following:

LARGE ROOMS	
▪ Alan Emmott	Banquet Hall
▪ Burnaby Art Gallery	Barn Studio, Lawn & Outdoor Veranda
▪ Bonsor	Active Studio, Fitness Dance Studio, Multi-purpose Room 1 & 2 combined
▪ Bonsor 55+	Multi-purpose Room 1 & 2 combined
▪ Burnaby Village Museum	Carousel Activity Room, Discovery Room
▪ Lougheed Mall (Cameron Temporary spaces)	Activity Room
▪ Christine Sinclair	Active Studio, Multi-purpose room 2
▪ Confederation	Activity Room 1, Activity Room 2
▪ Edmonds	Arts Room, Multi-purpose Room 2
▪ Shadbolt	Studio 101, 102 & 200

3. This Bylaw comes into force and effect on January 1, 2026.

Read a first time this 14th day of October, 2025

Read a second time this 14th day of October, 2025

Read a third time this 14th day of October, 2025

Reconsidered and adopted this 28th day of October, 2025

MAYOR

Signed Original Bylaw on File

DEPUTY CORPORATE OFFICER

**SCHEDULE “A”
to Bylaw No. 14766**

SCHEDULE A1 – BURNABY ANIMAL CONTROL BYLAW

ANNUAL LICENCE FEES FOR DOGS	Fee
▪ Unaltered dog	
○ If paid by March 1	\$70.00
○ If paid after March 1	\$84.00
▪ Spayed or neutered dog	
○ If paid by March 1	\$36.00
○ If paid after March 1	\$49.00
▪ Spayed or neutered vicious	
○ If paid by March 1	\$132.00
○ If paid after March 1	\$132.00
▪ Unaltered vicious dog	
○ If paid by March 1	\$200.00
○ If paid after March 1	\$200.00

LICENCE TRANSFER FEES	Fee
▪ Transfer to new owner	
○ Fee	\$16.00
▪ Transfer to replacement dog	
○ Fee	\$16.00
▪ Replacement Licence tag fee	
○ Fee	\$9.00

FEES FOR IMPOUNDMENT	Fee
▪ For a licensed dog	
○ First impoundment	\$68.00
○ Second impoundment	\$200.00
○ Third and subsequent impoundments	\$397.00
▪ For an unlicensed dog	
○ First impoundment	\$130.00
○ Second impoundment	\$264.00
○ Third and subsequent impoundments	\$397.00
▪ For each vicious dog	
○ First impoundment	\$264.00
○ Each subsequent impoundment	\$528.00
▪ For all other animals	
○ First impoundment	\$30.00
○ Second impoundment	\$81.00
○ Third and subsequent impoundments	\$160.00
○ For special equipment used, if any, to effect the impounding	\$17.00

MAINTENANCE FEES	Fee
▪ Per day or part thereof:	
○ For each dog	\$22.00
○ For each cat or small animal	\$10.00
○ For any animal not listed above	\$17.00

SCHEDULE A2 - BURNABY BUSINESS LICENCE BYLAW

BUSINESS CATEGORY	Initial Licence Fee	Renewal Licence Fee	Shared Location Fee
Adult Services – Adult Telephone Services	\$4,660.00	\$4,660.00	N/A
Adult Services – Body Rub Premises	\$4,660.00	\$4,660.00	N/A
Adult Services – Escort Services	\$4,660.00	\$4,660.00	N/A
Adult Services – Pornographic Film Studio	\$4,660.00	\$4,660.00	N/A
Advertising Agent (Office)	\$666.00	\$200.00	\$200.00
Agent (Mobile)	\$378.00	\$133.00	N/A
Animal Service	\$666.00	\$200.00	\$200.00
Apartment – Per Dwelling Unit (\$3,500 max.)	\$40.00	\$40.00	N/A
Arcade	\$4,660.00	\$3,661.00	N/A
Auction House	\$666.00	\$200.00	\$200.00
Auto Body Repair and Painting	\$1,099.00	\$599.00	N/A
Auto Repair Shop	\$666.00	\$200.00	N/A
Auto Towing/Storage	\$666.00	\$200.00	N/A
Auto Tow Service	\$378.00	\$133.00	N/A
Bank	\$666.00	\$200.00	\$200.00
Beer and Wine Making	\$1,165.00	\$611.00	\$611.00
Beverage Container Return Centre	\$666.00	\$200.00	\$200.00
Bowling Alley	\$976.00	\$410.00	N/A
Cabaret – Class C Liquor Outlet	\$4,660.00	\$4,660.00	N/A
Cannabis Store (BYLAW 14701)	\$5,190.00	\$5,190.00	N/A
Car Dealer – New and Used	\$666.00	\$200.00	\$200.00
Car/Truck Rental	\$666.00	\$200.00	\$200.00
Car Wash/Detailing	\$666.00	\$200.00	N/A
Cart	\$112.00	\$112.00	N/A
Cemetery	\$666.00	\$200.00	N/A
Club	\$4,104.00	\$3,661.00	\$3,661.00

BUSINESS CATEGORY	Initial Licence Fee	Renewal Licence Fee	Shared Location Fee
Coin and/or Note Operated Machines (per machine)	\$39.00	\$39.00	N/A
Computer Services – General	\$666.00	\$200.00	\$200.00
Construction or Equipment Dealer	\$666.00	\$200.00	\$200.00
Contractor’s Shop and Yard	\$666.00	\$200.00	\$200.00
Contractor - Building	\$378.00	\$133.00	N/A
Contractor - Electrical	\$378.00	\$133.00	N/A
Contractor – Excavating	\$378.00	\$133.00	N/A
Contractor – Heating	\$378.00	\$133.00	N/A
Contractor – Landscaping	\$378.00	\$133.00	N/A
Contractor – Misc	\$378.00	\$133.00	N/A
Contractor – Moving	\$378.00	\$133.00	N/A
Contractor – Painting	\$378.00	\$133.00	N/A
Contractor – Plumbing	\$378.00	\$133.00	N/A
Contractor – Road Building	\$378.00	\$133.00	N/A
Contractor – Sanitary	\$378.00	\$133.00	N/A
Contractor – Wrecking	\$378.00	\$133.00	N/A
Credit Union	\$666.00	\$200.00	\$200.00
Curling Rink/Ice Rink	\$976.00	\$410.00	N/A
Customs Broker	\$666.00	\$200.00	\$200.00
Cyber Centres (6 or more computers)	\$666.00	\$200.00	\$200.00
Exercise Studio/Gym	\$800.00	\$311.00	\$311.00
Film Location	\$84.00	N/A	N/A
Financial Services – General	\$666.00	\$200.00	\$200.00
Fuel Dealer	\$855.00	\$355.00	N/A
Funeral Services	\$666.00	\$200.00	\$200.00
Gas Service Station	\$855.00	\$355.00	N/A
Health Services – Acupuncture	\$666.00	\$200.00	\$200.00
Health Services – Chiropractor	\$666.00	\$200.00	\$200.00
Health Services – Dentist/Dental Services	\$666.00	\$200.00	\$200.00
Health Services – General	\$666.00	\$200.00	\$200.00
Health Services – Laboratory	\$666.00	\$200.00	\$200.00
Health Services – Optometrist/Optician	\$666.00	\$200.00	\$200.00

BUSINESS CATEGORY	Initial Licence Fee	Renewal Licence Fee	Shared Location Fee
Health Services – Physician and Surgeon	\$666.00	\$200.00	\$200.00
Health Services – Therapist (Registered)	\$666.00	\$200.00	\$200.00
Home Based Business – Contractor	\$422.00	\$145.00	\$145.00
Home Based Business – Craft	\$422.00	\$89.00	\$89.00
Home Based Business – General	\$422.00	\$145.00	\$145.00
House Rental Licence*	\$145.00	\$145.00	N/A
Hotel/Motel/Auto Court – Per Suite or hotel/motel room (\$3,000 max)	\$40.00	\$40.00	N/A
House Trailer/RV Sales	\$666.00	\$200.00	\$200.00
IMBL (Inter-Municipal Business Licence) (BYLAW 14699)	See Section 8, Burnaby Inter-Municipal Business Licence Bylaw		
Incinerator	\$4,660.00	\$4,660.00	N/A
Junk Dealer	\$1,165.00	\$410.00	N/A
Kennel	\$666.00	\$200.00	\$200.00
Laundry and/or Dry Cleaning Office	\$666.00	\$200.00	\$200.00
Laundry Plant/Laundromat	\$788.00	\$300.00	N/A
Liquor Establishment – Class A Hotel	\$4,660.00	\$4,104.00	N/A
Liquor Establishment – Class D Neighborhood Pub	\$4,660.00	\$4,104.00	N/A
Liquor Establishment – Beer and Wine Store	\$866.00	\$400.00	N/A
Lumber Broker – Office	\$666.00	\$200.00	\$200.00
Lumber Yard	\$666.00	\$200.00	N/A
Manufacturer – General 1-50 Persons	\$933.00	\$433.00	N/A
Manufacturer – General 51-150 Persons	\$976.00	\$477.00	N/A
Manufacturer – General 151+ Persons	\$1,155.00	\$655.00	N/A
Manufacturer – Processing Chemicals or Flammables 1- 50 Persons	\$1,331.00	\$800.00	N/A
Manufacturer – Processing Chemicals or Flammables 51- 150 Persons	\$1,820.00	\$1,221.00	N/A

BUSINESS CATEGORY	Initial Licence Fee	Renewal Licence Fee	Shared Location Fee
Manufacturer – Processing Chemicals or Flammables 151+ Persons	\$1,842.00	\$1,387.00	N/A
Manufacturer – Processing Food 1-50 Persons	\$1,165.00	\$611.00	N/A
Manufacturer – Processing Food 51-150 Persons	\$1,509.00	\$943.00	N/A
Manufacturer – Processing Food 151+ Persons	\$1,920.00	\$1,331.00	N/A
Miscellaneous Resident	\$666.00	\$200.00	\$200.00
Mobile Business	\$378.00	\$133.00	N/A
Not for Profit	\$84.00	\$39.00	\$39.00
Nursery	\$666.00	\$200.00	\$200.00
Office – Accountant	\$666.00	\$200.00	\$200.00
Office – Architect	\$666.00	\$200.00	\$200.00
Office – Barrister and Solicitor	\$666.00	\$200.00	\$200.00
Office – Cartage/Express	\$666.00	\$200.00	\$200.00
Office – Engineer	\$666.00	\$200.00	\$200.00
Office – General	\$666.00	\$200.00	\$200.00
Office – Manufacturer’s Agent	\$666.00	\$200.00	\$200.00
Oil Refinery	\$4,660.00	\$4,660.00	N/A
Oil Storage Plant and Distribution	\$4,660.00	\$4,660.00	N/A
Parking Lot	\$666.00	\$200.00	N/A
Passenger Directed Vehicle or Driving Instruction Business or Car Share	\$666.00	\$200.00	N/A
Passenger Directed Vehicle – per standard vehicle	\$167.00	\$167.00	N/A
Passenger Directed Vehicle – per accessible vehicle	\$0.00	\$0.00	N/A
Passenger Directed Vehicle – per zero emission vehicle	\$34.00	\$34.00	N/A
Pawnbroker	\$666.00	\$200.00	N/A
Peddler – General (Mobile)	\$378.00	\$133.00	N/A
Peddler – Food	\$510.00	\$223.00	N/A
Personal Care Facility (Adult Nursing Home and Supportive Housing Facility)	\$976.00	\$433.00	N/A
Personal Care Facility (Daycare – Children)	\$455.00	\$200.00	N/A
Personal Service Establishment	\$733.00	\$244.00	\$244.00

BUSINESS CATEGORY	Initial Licence Fee	Renewal Licence Fee	Shared Location Fee
Photographer – Studio and Office	\$921.00	\$422.00	\$422.00
Photographer – Mobile	\$378.00	\$133.00	N/A
Pool Hall	\$4,660.00	\$3,661.00	N/A
Printer	\$666.00	\$200.00	N/A
Private Hospital	\$2,552.00	\$1,997.00	N/A
Private Patrol and Guard Service (Mobile)	\$378.00	\$133.00	N/A
Private Patrol Agency Office	\$666.00	\$200.00	\$200.00
Private School	\$976.00	\$477.00	N/A
Public Hall	\$788.00	\$400.00	N/A
Real Estate or Insurance Office	\$666.00	\$200.00	\$200.00
Research/Development/Lab	\$666.00	\$200.00	N/A
Restaurant – Take Out	\$921.00	\$334.00	\$334.00
Restaurant 1-10 Seats	\$1,231.00	\$578.00	\$578.00
Restaurant 11-50 Seats	\$1,231.00	\$578.00	\$578.00
Restaurant 51-150 Seats	\$1,231.00	\$578.00	\$578.00
Restaurant 151 and Over Seats	\$1,298.00	\$633.00	\$633.00
Retail Sale, Rental and Repair	\$666.00	\$200.00	\$200.00
Retail Trader – General 1-10 Persons	\$666.00	\$200.00	\$200.00
Retail Trader – General 11-50 Persons	\$943.00	\$345.00	\$345.00
Retail Trader – General 51+ Persons	\$1,531.00	\$1,409.00	\$1,409.00
Retail Trader – Food 1-10 Persons	\$921.00	\$422.00	\$422.00
Retail Trader – Food 11-50 Persons	\$1,221.00	\$710.00	\$710.00
Retail Trader – Food 51+ Persons	\$1,697.00	\$1,409.00	\$1,409.00
Second Hand Dealer	\$666.00	\$200.00	N/A
Shoe Repairer	\$666.00	\$200.00	\$200.00
Short Term Rental*	\$278.00	\$278.00	N/A
Special Event (30 day period)	\$167.00	N/A	N/A
Tailor/Seamstress	\$666.00	\$200.00	\$200.00
Telephone Communications Facility 1-50 Persons	\$788.00	\$300.00	N/A
Telephone Communications Facility 51-150 Persons	\$1,021.00	\$488.00	N/A

BUSINESS CATEGORY	Initial Licence Fee	Renewal Licence Fee	Shared Location Fee
Telephone Communication Facility 151+ Persons	\$1,509.00	\$800.00	N/A
Theatre – Indoor	\$1,021.00	\$488.00	N/A
Trailer Camp/Court	\$855.00	\$410.00	N/A
Travel Agent	\$666.00	\$200.00	\$200.00
Truck Freight Company	\$666.00	\$200.00	\$200.00
TV, Radio and/or Production Studio 1-50 Persons	\$788.00	\$300.00	N/A
TV, Radio and/or Production Studio 51-150 Persons	\$1,021.00	\$488.00	N/A
TV, Radio and/or Production Studio 151+ Persons	\$1,509.00	\$800.00	N/A
Upholsterer	\$666.00	\$200.00	\$200.00
Vending Machine (Amusement or Recreation)	\$112.00	\$112.00	N/A
Vending Machine (Any type) Using a Credit Card	\$112.00	\$112.00	N/A
Veterinarian	\$666.00	\$200.00	\$200.00
Warehouse – Chemicals, Flammables & Food 1-50 Persons	\$1,087.00	\$588.00	N/A
Warehouse – Chemicals, Flammables & Food 51-150 Persons	\$1,276.00	\$710.00	N/A
Warehouse – Chemicals, Flammables & Food 151+ Persons	\$1,265.00	\$1,009.00	N/A
Warehouse – General 1-50 Persons	\$788.00	\$300.00	N/A
Warehouse – General 51-150 Persons	\$788.00	\$345.00	N/A
Warehouse – General 151+ Persons	\$855.00	\$410.00	N/A
Wholesaler – Chemicals, Flammables & Food 1-50 Persons	\$943.00	\$488.00	N/A
Wholesaler – Chemicals, Flammables & Food 51-150 Persons	\$1,276.00	\$710.00	N/A
Wholesaler – Chemicals, Flammables & Food 151+ Persons	\$1,820.00	\$1,065.00	N/A
Wholesaler – General 1-50 Persons	\$788.00	\$300.00	N/A
Wholesaler – General 51-150 Persons	\$855.00	\$355.00	N/A
Wholesaler – General 151+ Persons	\$910.00	\$410.00	N/A

ADDITIONAL FEES	Fee
▪ Application fee	\$55.00
▪ Late payment fee	\$53.00
▪ Transfer fee	\$83.00

Not applicable N/A

** Business Licence is valid from January 01 to December 31 of each year, or portion thereof, regardless of issuance date (no proration).*

SCHEDULE A3 – CONTROLLED SUBSTANCE PROPERTY BYLAW

STAFF COST (Section 5.1)	Fee
▪ Fire Department Staff (Fee per hour or part thereof)	
○ Command Post Aid	\$156.00
○ Captain	\$151.00
○ Firefighter	\$129.00
○ Assistant Chief	\$188.00
○ Fire Inspector/Investigator	\$129.00
▪ Police Department Staff (Fee per hour or part thereof)	
○ Police Officer	\$124.00
▪ City of Burnaby Staff Costs	
○ (Hourly wages paid for all individuals attending or providing services in accordance with the Bylaw, as determined by the applicable employment/collective agreement or pay grid for non-union staff, plus a percentage which equates to additional personnel costs incurred by the City for such individuals)	Hourly wages plus 29%

EQUIPMENT AND ANALYSIS COST (Section 5.1)	Fee
▪ Fire Department Vehicles (Fee per hour or part thereof)	
○ Engine truck	\$613.00
○ Ladder truck	\$1,450.00
○ Rescue truck (R1 & R2)	\$1,869.00
○ Rescue truck (R3)	\$806.00
○ Command unit (CMD1)	\$3,841.00
○ Command unit (CMD2)	\$416.00
○ Special operations vehicle and equipment	\$6,643.00
▪ Police Vehicle	
○ Per hour, minimum 3 hours	\$16.00
▪ Replacement of equipment due to exposure to contaminants	Cost to City
▪ Replacement of consumable equipment	Cost to City
▪ Analysis and tests of materials or conditions	Cost to City

INSPECTION FEES (Section 4.1)	Fee
▪ Inspection under section 4.1 of Bylaw	
○ Per inspection	\$571.00

OTHER CITY COSTS <i>(Section 4.5)</i>	Fee
▪ Costs incurred by the City under section 4.5 of Bylaw	Cost to City

ADMINISTRATION FEE	Fee
▪ Administration and overhead fee for invoice processing and collection	
○ Per invoice	\$114.00

SCHEDULE A4 – EMERGENCY RADIO BUILDING AMPLIFICATION BYLAW

LICENSE OR RENEWAL FEE <i>(Section 5.4)</i>	Fee
▪ Radio amplification equipment license or renewal fee	
○ Per license	Actual cost

SCHEDULE A5 – FALSE ALARM BYLAW

FALSE ALARM FEES (Police) <i>(Section 3)</i>	Fee
▪ Fees for False Alarms in a calendar year	
○ First false alarm	Free
○ Second false alarm	Free
○ Third false alarm	\$225.00
○ Fourth false alarm	\$300.00
○ Fifth and each subsequent false alarm	\$400.00

SCHEDULE A6 – FIRE SERVICES BYLAW

SERVICE	Fee
▪ Burning Permit (Section 31(1))	
○ One-time special event fire	\$114.00
▪ Inspection at request of owner or occupier (Section 52(1))	
○ Comfort Letter	\$109.00
▪ Film industry inspection request (Section 52(1))	
○ Inspection	\$109.00

SERVICE	Fee
▪ Re-inspection after first inspection (per re-inspection) (Section 52(3))	
○ First re-inspection and each subsequent re-inspection	\$543.00

▪ Storage Tank Permit and Inspection (Section 52(1))	
○ Commercial/Industrial	\$109.00
○ Residential	\$54.00
▪ Fireworks permit-sale (Section 42(1)(d))	\$286.00
▪ Fireworks permit-detonation (Section 42(5)and (6))	\$114.00
▪ Fire Safety Plan Review (Section 23)	
○ Up to 6 stories (New construction or renovation)	\$163.00
○ Above 6 stories (Group 'B' or high building)	\$326.00
○ Revision to existing fire safety plan	\$0.00
▪ Fire Investigation Report (Section 52(4))	
○ Report	\$543.00
○ Copy of fire investigation report	\$218.00
○ Copy of motor vehicle incident report or medical incident report	\$109.00
○ Copy of any other report	\$163.00

SCHEDULE A7 – POLICE SERVICES FEES

SERVICE OR INFORMATION	Fee
▪ Police Information Check	\$70.00
▪ Police Information Check for Volunteers <i>(Must be accompanied by a signed and dated verification letter from the non- profit organization, including; the applicant's name and address, and a description of their duties with the organization. To qualify as a volunteer, a person must not receive any direct or indirect financial benefit from the non- profit organization for whom they are volunteering. Home stays, Post-Secondary Practicums/Work Experiences, Private School Fee Reductions, and any positions where an honorarium is given are not considered to be volunteering even if the work done is unpaid).</i>	
○ First search in calendar year	\$0.00
○ Second and each subsequent search in calendar year	\$11.00
▪ Police Certificate	
○ For visas, foreign work permits and foreign travel purposes	\$65.00
▪ Fingerprints	
Fees do not apply if required for the purpose of Indigenous peoples, residential school survivors and their family members changing to Indigenous name, effective until May 30, 2026.	
○ Up to three sets (Additional Federal Fees may apply)	\$70.00
▪ Record Suspension	
○ Local police records check	\$70.00

▪ Motor Vehicle Accident	
○ Copy of traffic accident report (Form MV6020 or similar)	\$57.00
○ Copy of collision analyst report (Technical reconstruction of MV accident scene)	\$639.00
○ Copy of field drawing (MV accident scene – not to scale)	\$43.00
○ Copy of scale drawing (MV accident scene – to scale)	\$161.00
○ Copy of mechanical report (Certified mechanic's vehicle inspection report)	\$215.00
○ Copy of scene measurements (measurements taken at MV accident scene)	\$81.00
▪ Passport Letter	
○ Confirmation of lost passport	\$54.00
▪ File Synopsis Letter	
○ Confirmation of loss or theft of property	\$54.00
▪ Insurance Claim Report	
○ Details of loss or theft of property	\$63.00
▪ Court Ordered File Disclosure Report	
○ Synopsis or police summary of the case	\$63.00

SERVICE OR INFORMATION	Fee
▪ Copies and materials - (Per page / copy)	
○ Photocopies	\$0.60
○ Copies of photographs	\$2.95
○ Copies of video tape or DVD	\$53.50
○ CD of photographs – per CD	\$53.50
○ CD of photographs – per CD	\$53.50

SCHEDULE B1 – BOARD OF VARIANCE BYLAW

FEE FOR APPLICANTS	Fee
▪ Application Fee	
○ Board of variance application fee for up to three (3) variances	\$1,330.00
○ Board of variance application fee for more than (3) variances	\$2,000.00

SCHEDULE B3 –LEGAL SERVICES FEES

FEES	Fee
▪ Document Preparation or Review (per agreement)	

○ Non-registered agreement	\$741.00
○ Covenant	\$741.00
○ Statutory right of way	\$741.00
○ Priority agreement	\$57.00
▪ Air Space Agreement	
○ Single ASP	\$3,990.00
○ Per additional ASP	\$1,140.00
▪ Phased Strata Easement Agreement	
○ Per agreement	\$1,710.00
▪ Other Easement Agreements	
○ Per agreement	\$1,140.00
▪ Applications and Forms (per document)	
○ Application to deposit plan (City consent)	\$371.00
○ Application to deposit road closure plan	\$171.00
○ Form A transfer	\$371.00
○ Form D declaration road closure bylaw	\$171.00
○ Form 17 fee simple title	\$371.00
○ Form 17 cancellation of right of resumption	\$371.00
○ Form C release	\$171.00
○ Municipal notice	\$171.00
▪ Strata Dissolution	
○ Per dissolution	\$741.00
▪ Additional Drafting or Review Required	
○ Solicitor (per hour)	\$371.00
○ Paralegal (per hour)	\$150.00
▪ Review of Agreement prepared by External Counsel	
○ Per agreement	\$371.00
▪ Land Title Fees	
○ Per title	Actual Cost
▪ Administration (per document)	
○ Contingency for notice to decline	\$34.00
○ Attending to electronic filing	\$34.00
○ Notice of disposition	Actual Cost

SCHEDULE C1 – ARCHIVE, FILE RESEARCH, AND RECORD FEES

LAND TITLE SEARCH FEES	Fee
▪ Land title search	
○ Per search	\$18.00
▪ Land title document and plan image records	
○ Per search	\$23.00

LEGAL AGREEMENT AMENDMENT FEES	Fee
Amendments to existing legal agreements already registered at Land Title Office	

○ For first 3 amendment items	\$685.00
○ For more than 3 amendment items	\$1,140.00

FILE RESEARCH & IMAGE REPRODUCTION FEES	Fee
▪ Copies of Departmental Records or Drawings	
○ File research	\$33.00
○ Electronic copies (per image)	\$2.70
○ Paper copies (size 8.5x11 inches) per page	\$4.50
○ Paper copies (size 11x17 inches or larger) per page	\$10.50

SCHEDULE C2 – BOULEVARD TREE FEES

BOULEVARD TREE PERMIT FEES	Fee
▪ Inspection and Fencing	
○ North Burnaby	\$170.00
○ South Burnaby	\$170.00
▪ Tree Relocation / Removal / Planting	
○ North Burnaby	Actual cost
○ South Burnaby	Actual cost

SCHEDULE C3 – DEVELOPMENT RELATED CITY WORKS FEES

DEVELOPMENT RELATED CITY WORKS FEES	Fee
▪ Vehicle Culvert and Asphalt <i>(as per current Engineering Operations unit rates)</i>	
○ Installation of culvert, ditch, asphalt driveway crossings/curbs, or other asphalt work - <i>(Refer to the list of fees in Schedule E2 – Building Bylaw section “Deduction for Damage to City Property (City to repair / replace)</i>	As per Schedule E2, Deduction for Damage to City Property (City to repair / replace)
▪ City Concrete Work <i>(as per current Engineering Operations unit rates)</i>	
○ Installation of concrete driveway crossing, curb and gutter, sidewalk or other concrete work	As per Schedule E2, Deduction for Damage to City Property (City to repair / replace)

SCHEDULE C4 - LOCAL IMPROVEMENT CHARGES BYLAW

LOCAL AREA SERVICE FRONTAGE RATES (Section 2)	Fee
▪ Annual interest rate	
○ Used for commutation calculation and project rates	4.36%
▪ Street upgrade (<i>New pavement with curb and gutter, sidewalks, storm sewer, and street trees as required</i>) <i>Term: 15 years.</i>	
○ \$ rate per metre	\$42.34
○ \$ rate per foot	\$12.91
▪ Sidewalk <i>(Only eligible for roads with existing curb and gutter) Term: 15 years.</i>	
○ \$ rate per metre	\$16.28
○ \$ rate per foot	\$4.96
▪ Street lighting <i>Term: 10 years.</i>	
○ \$ rate per metre	\$17.83
○ \$ rate per foot	\$5.43
▪ Lane paving <i>Term: 5 years.</i>	
○ \$ rate per metre	\$22.46
○ \$ rate per foot	\$6.85
▪ New boulevard trees <i>Term: 5 years.</i>	
○ \$ rate per metre	\$11.07
○ \$ rate per foot	\$3.37
▪ Replacement boulevard trees <i>Term: 5 years.</i>	
○ \$ rate per metre	\$18.49
○ \$ rate per foot	\$5.63

LOCAL IMPROVEMENT COMMUTATION TABLE			
	Rate	Rate	Rate
	5 Years	10 Years	15 Years
Project Year	4.36%	4.36%	4.36%
15			10.844
14			10.316
13			9.766
12			9.192
11			8.593
10		7.967	7.967

9		7.315	7.315
8		6.634	6.634
7		5.923	5.923
6		5.181	5.181
5	4.407	4.407	4.407
4	3.599	3.599	3.599
3	2.756	2.756	2.756
2	1.876	1.876	1.876
1	0.958	0.958	0.958
<i>*Based on Reported Municipal Portfolio Return for 2024</i>			

SCHEDULE C5 – NOISE OR SOUND ABATEMENT BYLAW

NOISE VARIANCE PERMIT FEES (Section 15(4))	Fee
▪ Permit Fee	
○ for the first week	\$125.00
○ for each additional week	\$63.00
○ renewal fee	\$63.00

SCHEDULE C6 – PARKING METER AND ELECTRIC VEHICLE CHARGING METER BYLAW

PARKING FEE RATES (Section 4)	Fee
▪ Permitted parking time (maximum parking fee rates)	
○ 3 minutes / 0.08 hours	\$0.55
○ 15 minutes / 0.25 hours	\$1.55
○ 30 minutes / 0.50 hours	\$3.10
○ 60 minutes / 1.0 hours	\$6.25

CHARGING FEE RATES (Section 5)	Fee
▪ Permitted parking time (maximum parking fee rates)	
○ 3 minutes / 0.08 hours	\$0.35
○ 15 minutes / 0.25 hours	\$1.35
○ 30 minutes / 0.50 hours	\$2.70
○ 60 minutes / 1.0 hours	\$5.40

PARKING METER FEES (Section 11A)	Fee
▪ Parking meter plating	
○ Labour (Per hour)	\$85.00
○ Materials	Actual Cost
▪ Parking meter removal/ reinstallation	
○ Each (no coring required)	\$95.00

▪ Replacement parking meter- single head	
○ Each	\$835.00
▪ Replacement parking meter- double head	
○ Each	\$1,668.00
▪ Temporary parking meter closure	
○ Based on revenue forgone- parking spaces x hours per day x days x hourly rate	Actual cost

PARKING SIGN INSTALLATION FEE (Section 11A)	Fee
▪ Sign installation- labour & materials	
○ As per current engineering operations unit rates	Actual cost

SCHEDULE C7 – SEWER CONNECTION BYLAW

SEWER CONNECTION FEES	Fee
▪ Connection Fees (Section 5)	
○ Sewer connection adjustment application	\$749.00
○ Sanitary service connection - single & two family	\$13,822.00
○ Sanitary service connection adjustments - single & two family	Actual cost
○ Sanitary service connection - multi-family & ICI	Actual Cost
○ Storm service connection - single & two family	\$13,822.00
○ Storm service connection adjustments – single & two family	Actual Cost
○ Storm service connection – multi-family & ICI	Actual Cost
○ Storm service connection Abandonment	\$1,419.00
○ Sanitary service connection Abandonment	\$1,419.00

SEWER CONNECTION FEES	Fee
▪ Inspection Fees (Section 15 (2))	
○ For each sanitary sewer connection inspection	\$108.00
○ For each storm sewer connection inspection	\$108.00
○ For each combined sewer connection inspection	\$108.00
○ For the third & each subsequent inspection (section 15(2))	\$74.00
○ Sanitary inspection chamber box - purchase	Agreed Cost
○ Storm inspection chamber box - purchase	Agreed Cost
○ Sewer video inspection - sanitary	\$592.00
○ Sewer video inspection - storm	\$592.00
▪ Beta Pump Station Recovery Fee	
○ Per Unit charge	\$266.00
○ Per square meter	\$1.25

SCHEDULE C8 – SOIL DEPOSIT BYLAW

SOIL DEPOSIT PERMIT FEES – (Section 4.1)	Fee
▪ Application fee	

○ Per permit	\$314.00
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SCHEDULE C9 – SOIL REMOVAL REGULATION BYLAW

SOIL REMOVAL PERMIT FEES – (Section 4.1)	Fee
▪ Application fee	
○ Per permit	\$314.00

SCHEDULE C9 (A) – SOLID WASTE AND RECYCLING BYLAW

A. INSTITUTIONAL, COMMERCIAL, INDUSTRIAL, + MULTIFAMILY, NON-PROFIT HOUSING, AND CO-OPERATIVE HOUSING RATES FOR GARBAGE RECEPTACLES (Section 9(2))	Fee
▪ 6 cubic yards (skids only)	
○ Rent per month	\$51.00
○ Scheduled pick-up charges	\$61.00
○ Non-scheduled pick-up charges	\$68.50
▪ 4 cubic yards (skids only)	
○ Rent per month	\$50.00
○ Scheduled pick-up charges	\$46.50
○ Non-scheduled pick-up charges	\$55.00
▪ 4 cubic yards (castors only)	
○ Rent per month	\$57.00
○ Scheduled pick-up charges	\$46.50
○ Non-scheduled pick-up charges	\$55.00
▪ 3 cubic yards or less (skids only)	
○ Rent per month	\$48.00
○ Scheduled pick-up charges	\$40.50
○ Non-scheduled pick-up charges	\$46.50
▪ 3 cubic yards or less (castors only)	
○ Rent per month	\$57.00
○ Scheduled pick-up charges	\$40.50
○ Non-scheduled pick-up charges	\$46.50
▪ 360L cart	
○ Rent per month	\$27.00
○ Scheduled pick-up charges	\$9.35
○ Non-scheduled pick-up charges	N/A
▪ 180L or 240L cart	
○ Rent per month	\$27.00
○ Scheduled pick-up charges	\$7.25
○ Non-scheduled pick-up charges	N/A

C. MULTI-FAMILY, INSTITUTIONAL, COMMERCIAL AND INDUSTRIAL RATES FOR RECYCLING AND/OR GREEN BIN RECEPTACLES <i>(Section 9(2)) Recycling and/or green bin services only available to customers with an existing City garbage account – no pick up fees</i>	Rent per Month
▪ Municipal receptacle and type	
○ Cardboard container – 3,4 or 6 cubic yard	\$23.00
○ Recycling toter-mixed paper, newspaper or mixed containers	\$6.25
○ Green bin container – food scraps or yard waste	\$5.20

D. BURNABY YARD WASTE DROP-OFF CHARGES <i>(Section 9(3))</i>	Fee
▪ Charges	
○ Burnaby Yard Waste Drop-off Charges	As per applicable Green Waste Fees within the Metro Vancouver Tipping Fee and Solid Waste Regulation Bylaw
○ Minimum charge	None
○ Fee for a resident of Burnaby with a load of 100kg or less (limit of one free visit per day)	Free

E. GARBAGE AND YARD WASTE CONTAINER REPLACEMENT COSTS <i>(Section 9(4))</i>	Fee
▪ Container size	
○ 120 L (available for garbage container only)	\$82.00
○ 180 L	\$91.00
○ 240 L	\$100.00
○ 360 L	\$110.00

F. SINGLE FAMILY PROPERTIES, TWO FAMILY PROPERTIES, AND ROW HOUSING PROPERTIES THAT RECEIVE CURBSIDE COLLECTION SERVICE <i>(Section 9(1)) - Annual Charge per dwelling based on garbage receptacle volume (Taxes not applicable).</i>	Fee (5% discount applies if paid on or before the due date)
▪ Container size	
○ 120 L (available for garbage container only)	\$73.00
○ 180 L	\$159.00
○ 240 L	\$169.00
○ 360 L	\$447.00
Exchange Fee – (payable for all container exchanges)	\$52.00

G. MISCELLANEOUS ITEMS <i>(Section 9(10))</i>	Fee
▪ Composter	
○ Per unit	\$28.00
▪ Rain barrel	
○ Per unit	\$95.00
▪ Delivery	
○ Per trip	\$24.00

SCHEDULE C10 – STREET AND TRAFFIC BYLAW

TRAFFIC CONTROL PERMIT FEES <i>(Section 24(2)(a))</i>	Fee
▪ One Time Application fee (per project)	
○ Category 1	\$285.00
○ Category 2	\$571.00
○ Category 3	\$1,142.00

TRAFFIC CONTROL PERMIT FEES - PER WEEK	Fee	Fee
	Arterial or Collector Road	Local Road
▪ Traffic Control Permit fee (per week)		
○ Per Travel / Parking Lane Closure	\$695.00	\$345.00
○ Per Sidewalk Closure	\$415.00	\$205.00
○ Per Cycling Facility Closure	\$415.00	\$205.00
○ Per Combined Pedestrian / Cycling Facility Closure	\$415.00	\$205.00
○ Per Laneway Closure	N/A	\$175.00
○ Traffic Change Only	\$280.00	\$140.00
▪ Traffic Control Permit fee (per week) – greater than 6 months duration		
○ Per Travel / Parking Lane Closure	\$730.00	\$365.00
○ Per Sidewalk Closure	\$440.00	\$220.00
○ Per Cycling Facility Closure	\$440.00	\$220.00
○ Per Combined Pedestrian / Cycling Facility Closure	\$440.00	\$220.00
○ Per Laneway Closure	N/A	\$185.00
○ Traffic Change Only	\$295.00	\$150.00

MINOR WORK PERMIT FEES <i>(Section 24(2)(b))</i>	Fee
▪ Application fee	
○ Valid for one month	\$376.00
▪ Extension fee	

○ For each additional month (per month)	\$187.00
▪ Annual renewal fee <i>Plus annual renewal fee per year for each monitoring well, test hole, installation, excavation, or work.</i>	
○ Up to 5 years (per year)	\$376.00
○ After 5 years (per year)	\$631.00
▪ Security (<i>Variable based on value of potentially impacted City infrastructure</i>)	
○ Fee	Variable

STREET WORK PERMIT FEES (<i>Section 24(2)(c)</i>)	Fee
▪ Application fee	
○ First 50 metres	\$750.00
○ Each additional metre greater than first 50 metres	\$19.00
▪ Deposits and fees for works completed by city employees or contractors	
○ Engineering operations unit rate	Current rate
▪ Security	
○ Fee	Variable

DEVELOPMENT WORKS PERMIT FEES (<i>Section 24(2)(d)</i>)	Fee
▪ Application fee	
○ Hoarding	\$1,248.00
○ Shoring	\$1,248.00
▪ Renewal fee	
○ Per permit	\$626.00
▪ Anchor rod retention fee	
○ Per anchor rod	\$2,503.00
▪ Works completed by city employees or contractors. <i>*as per current engineering operations unit rates</i>	
○ Fees or deposits	Variable
▪ Security	
○ Anchor rod (per rod)	\$2,503.00
○ Hoarding	
▪ Base	\$12,521.00
▪ Plus per metre of construction fencing	\$76.00
▪ Plus per metre of covered scaffolding	\$125.00
▪ Plus per metre of structured walkway	\$376.00
▪ Shoring <i>(shotcrete removal) per metre depending on difficulty of removal as determined by Engineering</i>	
○ Minimum	\$405.00
○ Maximum	\$2,251.00

○ Excavation per cubic metre	\$187.00
○ Other works	Variable

ANCHOR ROD INSTALLATION FEES	Fee
▪ Anchor rod installation (per square metre)	\$65.00

CONSTRUCTION HOARDING FEES	Fee
▪ Construction hoarding on City property (per square metre per month)	\$7.55

PLACEMENT OF TEMPORARY STORAGE CONTAINER FEES <i>(Section 24(2e))</i>	Fee
▪ Application fee – temporary storage container	
○ Per permit	\$118.00
▪ Temporary storage container placement	
○ Per day	\$18.00

OVERSIZED COMMERCIAL VEHICLE PERMIT FEES <i>(Section 49)</i>	Fee
▪ Single trip permit	
○ Per permit	\$38.00
▪ Yearly permit	
○ Per vehicle	\$262.00
▪ Duplicate permit	
○ Per permit	\$38.00

CURBSIDE RESERVATION PERMIT FEES	Fee
▪ Application fee	
○ Per Permit	\$156.00

SCHEDULE C11 – SURVEY MONUMENT FEES

REMOVAL OR REPLACEMENT OF SURVEY MONUMENTS	Fee
▪ Integrated survey area (ISA) control monument	
○ Each	\$1,997.00
▪ Secondary benchmark	
○ Each	\$3,693.00
▪ High precision network monument	
○ Each	\$8,319.00

SCHEDULE C12 – TRANSPORTATION RELATED FEES

TRANSPORTATION RELATED FEES	Fee
▪ Active sidewalk program permit	
○ Application fee	\$286.00
▪ Seasonal program (May 1st to October 31st program)	
○ Sidewalk patio – per set (1 table & two chairs)	\$86.00
○ Boulevard patio – per set (1 table & two chairs)	\$86.00
○ Curbside patio – per square metre	\$53.00
▪ Year round program	
○ Sidewalk patio – per set (1 table & two chairs)	\$129.00
○ Boulevard patio – per set (1 table & two chairs)	\$129.00
○ Curbside patio – per square metre	\$75.00
▪ Traffic signal timings inquiry letters	
○ Fee per letter response	\$554.00
▪ Annual fee for issuance of residential street parking decals	
○ 3800 Block Sunset Street & 3949 Smith Avenue (per decal)	\$43.00
▪ Shared Vehicle Decal	\$52.00
○ Annual Fee (per decal)	

SCHEDULE C13 – WATERCOURSE BYLAW

EROSION & SEDIMENT CONTROL SYSTEM PERMIT & INSPECTION FEES (Section 9(2))	Fee
▪ Erosion and sediment control system permit	
○ Erosion & sediment control system permit	1% of estimated erosion and sediment control system Facilities
▪ Erosion & sediment control inspection fee <i>*Where it has been determined by the assigned Engineering Inspector that due to non-compliance with the provisions of the Bylaw or incomplete work re-inspection is required.</i>	
○ 1st inspection	\$314.00
○ 2nd inspection	\$439.00

SCHEDULE C15 – ENCROACHMENT FEES

STANDARD ENCROACHMENT FEES	Fee
▪ Standard Encroachment Application Fee ○ Application fee collected for encroachment assessment on existing homes.	\$519.00
▪ Standard Development Encroachment Application Fee ○ Application fee collected for encroachment assessment related to SFD/TFD development.	\$519.00

NON-STANDARD ENCROACHMENT FEES	Fee
▪ Non-Standard Private Encroachment Fee ○ Additional fee collected in an event encroachment scenario is determined to be Non-Standard	Determined on a case-by- case basis
▪ Non-Standard Development Encroachment Fee ○ Additional fee collected in an event encroachment scenario is determined to be Non-Standard for development related applications.	Determined on a case-by- case basis

SCHEDULE D2 - FINANCIAL ADMINISTRATION FEES AND CHARGES

FEES AND CHARGES	Fee
▪ Tax certificates (<i>a statement regarding the tax status of a property</i>) ○ Online (<i>per folio</i>) ○ Prepared manually (<i>per folio</i>)	 \$55.50 \$61.00
▪ Mortgage information requests (<i>statement of taxes owing on one or more properties issued to and at the request of a financial institution or other mortgage lender</i>) ○ Mortgage Information Reports (<i>per folio</i>)	 \$26.00
▪ Historical tax information (<i>the provision of historical tax or assessment information on a property</i>) ○ Per hour or part thereof	 \$61.00
▪ Real Estate Board tax information file (<i>the provision of tax and assessment information on properties made available to the Greater Vancouver Real Estate Board at its request and available for upload to its MLS system</i>) ○ Per folio	 \$0.026
▪ Refunds (<i>refund of any overpayment of taxes</i>) ○ Refunds (initiated by customer)	 \$31.00

▪ NSF fee (<i>a fee charged to cover the administrative costs resulting from dishonored cheques or payments</i>)	
○ Dishonored payments per item	\$10.00
▪ Apportionments (<i>the allocation and apportionment of taxes following the subdivision of a parcel of land to the new parcels created by the subdivision, including strata title subdivision</i>)	
○ Per child folio	\$43.50
▪ Security replacement fee (<i>replacement of security that is currently on file at the City; including:</i> - <i>replacement of a Letter of Credit/Surety from one (1) financial institution with that of another institution,</i> - <i>replacement of a Letter of Credit/ Surety with cash for the same amount,</i> - <i>replacement of cash security with a Letter of Credit/ Surety for the same amount, or a combination of any of the above.)</i>)	
○ Per replacement	\$114.00

SCHEDULE E1 – ARCHIVE, FILE RESEARCH, AND RECORD FEES

LAND TITLE SEARCH FEES	Fee
▪ Land title search	
○ Per search	\$18.00
▪ Land Title document and plan image records	
○ Per search	\$23.00

LEGAL AGREEMENT AMENDMENT FEES	Fee
▪ Amendments to existing legal agreements already registered at Land Title Office	
○ For first 3 amendment items	\$685.00
○ For more than 3 amendment items	\$1,140.00

FILE RESEARCH & IMAGE REPRODUCTION FEES	Fee
▪ Comfort letter - including all enquiry letters relating to subdivision, road closure, etc.	
○ Single-family or two-family dwelling – <i>per legal lot</i>	\$148.00
○ All other buildings – <i>per legal lot</i>	\$219.00
▪ Copies of departmental records or drawings	
○ File research	\$33.00
○ Electronic copies – <i>per image</i>	\$2.70
○ Paper copies (size 8.5x11 inches) <i>per page</i>	\$4.50
○ Paper copies (size 11x17 inches or larger) <i>per page</i>	\$10.50

SCHEDULE E2 – BUILDING BYLAW

BUILDING PERMIT AND INSPECTION FEES	Fee
▪ Application for a Building Permit <i>Section 9(2)(b) - 20% of estimated Building Permit Fee for all building permit applications</i>	
○ Minimum ○ Maximum	\$78.00 \$8,619.00
▪ Processing Fee for Development/Amenity Cost Charge Instalments	
○ For all 3 instalments on an individual DCC/ACC	\$3,295.00
▪ Building permit <i>Section 14(1) Based on value of construction</i>	
○ \$0 to \$1000 ○ \$1001 to \$20,000 (base fee) ○ \$1001 to \$20,000 (plus \$ per \$1,000 or part thereof over \$1,000) ○ \$20,001 to \$200,000 (base fee) ○ \$20,001 to \$200,000 (plus \$ per \$1,000 or part thereof over \$20,000) ○ \$200,001 and over (base fee) ○ \$200,001 and over (plus \$ per \$1,000 or part thereof over \$200,000)	\$78.00 \$78.00 \$23.00 \$515.00 \$15.60 \$3,323.00 \$13.70
▪ Building permit for a demolition – Section 14(1)	
○ Accessory building (when demolished separately from single- and two- family homes, or when the accessory building is associated with other building types) ○ Single-family or two-family home (fee includes accessory buildings, if the accessory buildings are being demolished at the same time) ○ Principal buildings and structures other than single- and two-family homes	\$90.00 \$383.00 \$958.00
▪ Building permit for temporary building or structure – <i>Section 14(1)</i>	
○ Per year from date of issue	\$673.00
▪ Application for forced air heating system – <i>Section 14(1) Fees based on maximum BTU input of the appliance with a minimum fee based on 50,000 BTU's</i>	
○ Per 1,000 BTU's heating appliance input	\$4.00
▪ Application for alternative solutions under the British Columbia building code <i>Section 10(1)</i>	
○ Per alternative solution on a development ○ Per revision	\$689.00 \$211.00
BUILDING PERMIT AND INSPECTION FEES	Fee

▪ Certificate by registered professionals – <i>Section 11(4) When a Building Permit is issued reliant upon the certification of a registered professional engineer or architect, the permit fee will be reduced by 2.5% of the fees payable, up to a maximum reduction amount</i>	
○ Maximum	\$571.00
▪ Review of preliminary or modified drawings and specifications – <i>Section 14(7)</i>	
○ Before Permit Issuance (significant design changes):	
▪ 1st revision	No Charge
▪ 2nd revision	No Charge
▪ 3rd revision	\$145.00
▪ 4th revision	\$290.00
▪ 5th and subsequent revisions	\$580.00
○ After Permit Issuance	
▪ Per hour (minimum charge of two hours)	\$145.00
▪ Permit transfer or assignment fee – <i>Section 4(6)</i>	
○ For the transfer or assignment of a building permit or to record a change of contractor for a project	\$146.00
▪ Permit extension <i>Section 19(4)</i>	
○ 1st extension	\$251.00
○ 2nd extension	\$376.00
○ 3rd extension	\$501.00
○ Each additional extension	\$626.00
▪ Re-inspection fee <i>Section 14(8) Where it has been determined by the Building Inspector that due to non- compliance with the provisions of the Bylaw or incomplete work, re-inspection is required.</i>	
○ 1st re-inspection	\$72.00
○ 2nd re-inspection	\$314.00
○ 3rd re-inspection	\$620.00
○ 4th re-inspection	\$1,240.00
○ 5th re-inspection and each re-inspection thereafter	\$1,553.00
▪ Special inspections <i>Section 14(9)(a-d) and 26(1)(a) Special inspection fees subject to all applicable taxes and must be approved by the Chief Building Inspector.</i>	
A) For an inspection outside the hours during which the offices of the City Hall are normally open	
○ Base fee	\$672.00
○ Plus \$ per hour or part thereof after the first four hrs. Travel time incl.	\$172.00
B) For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure	
○ For first hour or part thereof	\$313.00
○ For each additional hour or part thereof	\$120.00
○ Minimum	\$313.00

<i>C) For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise</i>	
○ Per hour or part thereof	\$120.00
○ Minimum	\$120.00
<i>D) Strata title subdivision application inspections</i>	
○ Inspection fee	\$265.00
<i>E) For a special safety inspection following an electrical or gas disconnection</i>	
○ Inspection fee	\$725.00
▪ Occupant load Section 14(10)	
○ For confirming occupant load for liquor licence related purposes	\$256.00

BUILDING PERMIT AND INSPECTION FEES (REFUND OF FEES)	Fee
▪ Building permit application fee refund where plan checking has not commenced. Section 14(5) and (6). There will be no refund of any portion of the application fee once plan checking has started.	
▪ Single or two-family dwellings, including renovations, additions & accessory buildings - 70% of application fee	
○ Minimum non-refundable amount	\$197.00
▪ For all other applications - 70% of application fee	
○ Minimum non-refundable amount	\$197.00
▪ Building Permit Fee Refund where construction has not commenced, no inspection has been made and a permit has not been extended or expired Section 14(6) - 90% of the difference between the Building Permit Fee and the Building Permit Application Fee	
○ Minimum non-refundable amount	\$395.00
▪ For any permit or special inspection where no Application Fee is charged. Refund will be made only where work has not commenced, no inspection has been made and a permit has not been extended Section 14(6) - 70% of application fee	
○ Minimum non-refundable amount	\$395.00

DAMAGE DEPOSITS AND INSPECTION FEES	Fee
▪ Damage Deposit Section 14(12) No interest is payable on damage deposits paid to or held by the City	
○ Single or two family dwelling construction	\$8,177.00
○ Single or two family dwelling addition or demolition	\$8,177.00
○ Construction other than single or two family dwelling (15m frontage)	\$11,276.00
○ Construction other than single or two family dwelling (per metre of frontage thereafter)	\$68.00
○ Demolition other than single or two family dwelling (15m frontage)	\$11,276.00

○ Demolition other than single or two family dwelling (per metre of frontage thereafter)	\$68.00
○ Swimming pool installation	\$5,634.00
○ Construction of carport or garage	\$5,634.00
▪ Inspection Fee Section 14(13)	
○ Single or two family dwelling construction	\$229.00
○ Single or two family dwelling addition or demolition	\$229.00
○ Construction other than single or two family dwelling	\$456.00
○ Demolition other than single or two family dwelling	\$307.00
○ Swimming pool installation	\$229.00
○ Construction of carport or garage	\$229.00

DAMAGE DEPOSITS AND INSPECTION FEES	Fee
▪ Re-inspection Fee (for 3rd and each subsequent re-inspection) Section 14(13)	
○ Single or two family dwelling construction	\$229.00
○ Single or two family dwelling addition or demolition	\$229.00
○ Construction other than single or two family dwelling	\$456.00
○ Demolition other than single or two family dwelling	\$307.00
○ Swimming pool installation	\$229.00
○ Construction of carport or garage	\$229.00
▪ Inspection or re-inspection outside of City Hall business hours Section 14(13) (BYLAW 14750)	Actual Cost
▪ Deduction for Damage to City Property (City to repair / replace) Section 14 (14)	
○ Curb and gutter (per linear metre)	\$404.00
○ Curb only (Type D) (per linear metre)	\$349.00
○ Monolithic Sidewalk (per panel)	\$928.00
○ Separated or abutting sidewalk (per panel)	\$666.00
○ Stamped/coloured concrete (boulevard) (per square metre)	\$491.00
○ Asphalt, culvert removals (each)	\$1,048.00
○ Asphalt hand curbing (per linear metre)	\$88.00
○ Asphalt paving (per square metre)	\$131.00
○ Culvert wye (each)	\$349.00
○ Cleanout (culvert) (each)	\$1,048.00
○ Catch basin adjustments, raise or lower casting (each)	\$1,048.00
○ Culvert installations (each)	
➤ 1 metre	\$1,146.00
➤ 2 metres	\$1,419.00
➤ 3 metres	\$1,638.00
➤ 4 metres	\$1,829.00
➤ 5 metres	\$2,020.00
➤ 6 metres	\$2,211.00
➤ 7 metres	\$2,357.00
➤ 8 metres	\$2,565.00

➤ 9 metres	\$2,729.00
➤ 10 metres	\$2,892.00
▪ Deduction for Damage to City Property (City to repair / replace if not completed by owner within 3 months of notice of damage from City) <i>Section 14 (14)</i>	
○ Interim asphalt connector sidewalk (per square metre)	\$109.00
○ Basic boulevard restoration, handwork only (per square metre)	\$12.00
○ Major boulevard restoration, backhoe required (per square metre)	\$44.00
▪ Deduction for Damage to Other City Property (not listed above) Section 14 (14)	Actual Cost
▪ Deduction for Outstanding inspection fees or Re-Inspection Fees <i>Section 14(14) (BYLAW 14750)</i>	Actual Cost

SCHEDULE E3 - CONSTRUCTION AND DEMOLITION WASTE DIVERSION BYLAW

DEMOLITION WASTE DIVERSION FEES	Fee
▪ Demolition waste permit <i>Section 6.1(a)</i>	
○ Application fee (non-refundable)	\$269.00

DEMOLITION WASTE DIVERSION DEPOSITS AND REFUNDS	Fee
▪ Waste diversion deposit <i>Section 6.1(b)</i>	
○ Per net square footage of building being demolished	\$2.25
○ Maximum	\$50,000.00
▪ Refund of waste diversion deposit <i>Section 6.2</i>	
○ 70% or greater diversion	Full deposit refund
○ Less than 70% diversion	Level of Compliance (i.e. diversion rate) divided by 70 and multiplied by Waste Diversion Deposit

SCHEDULE E4 – DEVELOPMENT PROCEDURES BYLAW

LIQUOR LICENCE AND CANNABIS STORE APPLICATION FEES (BYLAW 14701)	Fee
Liquor licence applications (section 9.1)	
○ New licence or location	\$1,051.00
○ Amendments to existing liquor licences	\$534.00

Cannabis store applications (section 10.1)	
○ New licence or location	\$2,102.00
○ Amendments to existing retail cannabis licences	\$1,068.00

TEMPORARY USE PERMIT APPLICATION FEES <i>Section 3.1(c)</i>	Fee
▪ Temporary use permit (TUP) applications	
○ TUP application	\$2,969.00
○ TUP renewal	\$1,824.00
○ TUP amendment	\$1,824.00
○ Additional fee based on the estimated construction value (per \$1,000), if the proposal includes the construction or extension of a building or structure, or development of land	
➤ Additional fee per \$1,000	\$3.20
➤ Minimum	\$334.00
○ For processing and reviewing compliance securities for required works (e.g. tree replacement, landscaping, demolition/removal of building/structure, restoration of land, etc.)	1% of estimated compliance security

TEMPORARY USE PERMIT APPLICATION FEES <i>Section 3.1(c)</i>	Fee
○ For the removal of the public notice sign(s) by the City, if the applicant fails to remove the sign(s) within 10 days of Council decision.	\$285.00

DEVELOPMENT VARIANCE PERMIT APPLICATION FEES (<i>Section 3.1(c)</i>)	Fee
▪ Development variance permit (DVP) applications	
○ DVP application fee (minor variance) for three or less variances	\$1,330.00
○ DVP application fee (minor variance) for more than three variances	\$2,000.00
○ DVP application fee (other than minor variance, or combination of minor variance and other variances) for three or less variances	\$2,441.00
○ DVP application fee (other than minor variance, or combination of minor variance and other variances) for more than three variances	\$3,106.00
○ DVP application fee (council reconsideration of minor variances)	\$1,109.00
○ DVP amendment fee	\$1,109.00

SECURITY AND SIGN REMOVAL FEES	Fee
▪ Public notice sign removal fee (<i>Section 5.5</i>)	
○ Sign removal fee	\$285.00
▪ Security administration fees (<i>Sections 6.1 and 6.4</i>)	
○ For processing and reviewing security for landscaping and remediation, and performance of terms of temporary use permit	1% of estimated security

▪ Security amount (<i>Sections 6.1 and 6.4</i>)	
○ See Schedule A of Development Procedures Bylaw for guidelines	Varies

SCHEDULE E5 – ELECTRICAL BYLAW

ELECTRICAL PERMIT AND INSPECTION FEES	Fee
▪ Electrical installations for new single and two family dwellings - <i>Section 22(1)(a)</i>	
○ Electrical system for a dwelling including service connection and temporary current permit	18% of building permit fee
○ Security system, data, cable, TV, vacuum, intercom, sound system and telephone <i>Fees shall be charged under electrical installations other than new one & two family detached dwellings</i>	See electrical installations
○ Minimum job value	\$285.00

ELECTRICAL PERMIT AND INSPECTION FEES	Fee
▪ Electrical installations other than new single and two family dwellings <i>Section 22(1)(a)</i> Fee based on value of electrical installation including materials and labour (as approved by electrical inspector) <i>plus temporary current permit where applicable</i>	
○ \$100.00 or less	\$57.00
○ \$100.01 - \$250	\$77.00
○ \$250.01 - \$350	\$95.50
○ \$350.01 - \$500	\$115.00
○ \$500.01 - \$700	\$143.00
○ \$700.01 - \$1,000	\$173.00
○ \$1,000.01 - \$10,000 base fee	\$173.00
○ \$1,000.01 - \$10,000 plus \$ per \$1,000 or part thereof over \$1,000	\$71.00
○ \$10,000.01 - \$50,000 base fee	\$812.00
○ \$10,000.01 - \$50,000 plus \$ per \$1,000 or part thereof over \$10,000	\$38.50
○ \$50,000.01 - \$100,000 base fee	\$2,352.00
○ \$50,000.01 - \$100,000 plus \$ per \$1,000 or part thereof over \$50,000	\$23.00
○ \$100,000.01 - \$500,000 base fee	\$3,502.00
○ \$100,000.01 - \$500,000 plus \$ per \$1,000 or part thereof over \$100,000	\$15.50
○ \$500,000.01 - \$1,500,000 base fee	\$9,702.00
○ \$500,000.01 - \$1,500,000 plus \$ per \$1,000 or part thereof over \$500,000	\$13.50
○ \$1,500,000.01 and over base fee	\$23,202.00
○ \$1,500,000.01 and over plus \$ per \$1,000 or part thereof over \$1,500,000	\$4.10

▪ Temporary saw service <i>Section 22(1)(a) Fees shall be charged under electrical installations other than new one & two family detached dwellings</i>	
○ Minimum	\$116.00
▪ Permit fee to record work done without permit and inspection <i>Section 22(1)(a)</i> <i>Where electrical work has been carried out without a permit and a permit is accepted to approve and inspect the work after the fact, the fee shall be calculated under Electrical Installations based on the value of the electrical installation as estimated by the Chief Building Inspector at the time of application for the electrical permit</i>	
○ Minimum	\$173.00
▪ Temporary current permit <i>Section 22(1)(a) Not required for one- or two-family dwelling</i>	
○ Permit fee	\$229.00
▪ Operating permit for one commercial or industrial plant or establishment - Section 22(1)(a)	
○ Annual fee based on service capacity – per kVA	\$0.57
○ Minimum	\$274.00
○ Maximum	\$3,967.00
○ For each additional permit	\$274.00
▪ Operating permit for special event or film project- Section 22(1)(a) One location, one project (include filming in studio)	
○ 0 to 30 days	\$187.00
○ 0 to 60 days	\$330.00
○ 0 to 90 days	\$383.00
○ 0 to 180 days	\$514.00
○ 0 to 365 days	\$935.00
▪ Multi locations, one project permit valid for maximum 365 days - Rates based on maximum 4 locations	
○ 0 to 30 days per location	\$144.50
○ 0 to 30 days maximum	\$577.00
○ 0 to 60 days per location	\$190.50
○ 0 to 60 days maximum	\$762.00
○ 0 to 90 days per location	\$243.00
○ 0 to 90 days maximum	\$972.00
○ 0 to 180 days per location	\$275.00
○ 0 to 180 days maximum	\$1,100.00
○ 0 to 365 (annual permit) for any number of locations	\$2,386.00
○ Annual permit fee for film studio for repair and maintenance only – per kVA	\$0.67
○ Annual permit fee for film studio for repair and maintenance only – minimum	\$380.00
○ Annual permit fee for film studio for repair and maintenance only – maximum	\$3,971.00

▪ Neon signs - Section 22(1)(a)	
○ For first transformer	\$128.00
○ Each for the next two transformers	\$84.00
○ Each for the next two transformers	\$60.00
○ For each remaining transformer	\$44.00
▪ Fluorescent or light-emitting diode (LED)- Section 22(1)(a)	
○ For first 15 AMP branch circuit or equivalent	\$128.00
○ Each for the next two 15 AMP branch circuit or equivalent	\$84.00
○ Each for the next two 15 AMP branch circuit or equivalent	\$60.00
○ For each remaining 15 AMP branch circuit or equivalent	\$44.00
▪ Other signs requiring electrical installation Section 22(1)(a) Fees shall be charged under electrical installations other than new one- & two- family detached dwellings	
○ Minimum	\$143.00
▪ Review of preliminary or modified drawings and specifications Section 22(3)(a)	
○ Per hour (minimum 0.5 hours)	\$94.00
▪ Permit transfer or assignment fee Section 22(3)(b) For the transfer or assignment of an electrical permit and to record a change of contractor for a project	
○ Fee	\$146.00
▪ Permit extension Section 22(3)(c)	
○ Fee	\$146.00
▪ Re-inspection fee Section 22(3)(d) Where it has been determined by the Electrical Inspector that due to non-compliance with the provisions of the Bylaw or incomplete work, re-inspection is required	
○ 1st re-inspection	\$72.00
○ 2nd re-inspection	\$314.00
○ 3rd re-inspection	\$620.00
○ 4th re-inspection	\$1,240.00
○ 5th re-inspection and each re-inspection thereafter	\$1,553.00

SPECIAL INSPECTIONS 22(3)(e)(i – iv) Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector	Fee
A) For an inspection outside the hours during which the offices of the City Hall are normally open	
○ Base fee	\$672.00
• Plus \$ per hour or part thereof after the first four hours (travel time incl.)	\$172.00
B) For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure	
○ Per hour or part thereof	\$120.00
○ Minimum	\$120.00

C) For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise	
○ Per hour or part thereof	\$120.00
○ Minimum	\$120.00
D) Strata title subdivision application inspections	\$265.00

PERMIT FEE REFUND Section 22(4) – 90% of the fee paid	Fee
○ Minimum non-refundable amount	\$197.00

SCHEDULE E6 – GAS BYLAW

GAS PERMIT AND INSPECTION FEES	Fee
▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family For each appliance with input of 30 kW (102,000 BTU/Hr) or less - Section 10(1)	
○ For first appliance	\$70.00
○ For each additional appliance	\$57.00
▪ Gas installations for single & two family dwellings Appliance, Vent or piping - Section 10(1)	
○ For the first appliance, vent, or first 30 m of piping or portion thereof	\$70.00
○ For each additional appliance, vent, or 30 m of piping or portion thereof	\$39.00

GAS PERMIT AND INSPECTION FEES	Fee
▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family For each appliance with input of 31 to 120 kW (103,000 to 409,000 BTU/Hr) - Section 10(1)	
○ For each appliance	\$116.00
▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family For piping only - Section 10(1)	
○ For first 30m or less	\$69.00
○ For each additional 30m or part thereof	\$48.00
▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family For vent installation (no appliance) - Section 10(1)	
○ For each vent installation	\$68.00
▪ Gas Installations in Commercial, Industrial, Institutional or Multi-family Laboratory equipment - Section 10(1)	
○ For each 200,000 BTU's or part thereof in a room	\$97.00
▪ Review of preliminary or modified drawings and specifications Section 10(3)(a)	
○ Per hour (minimum 0.5 hours)	\$94.00
▪ Permit transfer or assignment fee Section 10(3)(b) For the transfer or assignment of a gas permit and to record a change of contractor for a project	
○ Fee	\$146.00

▪ Permit extension <i>Section 10(3)(c)</i>	
○ Fee	\$146.00

GAS PERMIT AND INSPECTION FEES	Fee
▪ Re-inspection fee <i>Section 10(3)(d)</i> Where it has been determined by the Gas Inspector that due to non-compliance with the provisions of the Bylaw or incomplete work, re-inspection is required.	
○ 1 st re-inspection	\$72.00
○ 2 nd re-inspection	\$314.00
○ 3 rd re-inspection	\$620.00
○ 4 th re-inspection	\$1,240.00
○ 5 th re-inspection and each re-inspection thereafter	\$1,553.00

SPECIAL INSPECTIONS 10(3)(e)(i – iv) Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector	Fee
▪ A) For an inspection outside the hours during which the offices of the City Hall are normally open	
○ Base fee	\$672.00
○ Plus \$ per hour or part thereof after the first four hours (travel time incl.)	\$172.00
▪ B) For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure	
○ Per hour or part thereof	\$120.00
○ Minimum	\$120.00
▪ C) For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise	
○ Per hour or part thereof	\$120.00
○ Minimum	\$120.00
▪ D) Strata title subdivision application inspections	\$265.00

GAS PERMIT AND INSPECTION FEES	Fee
▪ Permit fee refund <i>Section 10(4) – 90% of the fee paid</i>	
○ Minimum nonrefundable amount	\$197.00

SCHEDULE E8 – PLUMBING BYLAW

PLUMBING PERMIT AND INSPECTION FEES	Fee
▪ Plumbing fixtures <i>Section 8(3)</i> <i>For the rough-in and completion of each plumbing fixture (Fixtures shall include but not be limited to the following: roof drain, floor drain, dishwasher, clothes washer, water heater, water meter or backflow protection device under 4 inches in size with test ports)</i>	
▪ A) For Complete Plumbing Installations with Fixtures	
○ for first fixture	\$121.00
○ for each additional fixture	\$67.00
▪ B) For Backflow Protection Devices	
○ Backflow protection device less than 4 inches in size – for first fixture	\$121.00
○ Backflow protection device less than 4 inches in size – for each additional fixture	\$67.00
○ For each backflow protection device 4 inches or greater in size	\$191.00
○ For the removal of each fixture and the capping off of piping-for first fixture	\$70.00
○ For the removal of each fixture and the capping off of piping-for each additional fixture removed	\$18.00
▪ Replacement of Building Water Pipe <i>Section 8(3)</i> <i>For the removal and replacement of existing pipe</i>	
○ In multi-family residential buildings, hotels and motels – per unit	\$34.50
○ In all other buildings - for first 30m of piping or portion thereof	\$115.00
○ In all other buildings - for each additional 30m of piping or portion thereof	\$67.00
▪ Interceptors <i>Section 8(3)</i> <i>For the installation of a catch basin, sump, oil interceptor, manhole or trench drain</i>	
○ Per unit	\$48.00
▪ Other Piping <i>Section 8(3)</i> <i>For the installation or alteration of site piping (storm, sanitary, domestic water), rainwater leader, domestic water piping or any other plumbing pipe or where no fixtures are involved</i>	
○ For first 30 m of piping or portion thereof	\$67.00
○ For each additional 30 m of piping or portion thereof	\$38.00
▪ Site Fire Protection <i>Section 8(3)</i> <i>For the installation of underground fire-line or hydrants</i>	
○ For each 30 m or portion thereof	\$48.00
○ For each fire hydrant	\$39.00
▪ Hydronic Heating Permits <i>Section 8(3)</i> <i>Fees based on maximum BTU input of the appliance with a minimum fee of 50,000 BTU's</i>	
○ Per 1,000 BTU's heating appliance input	\$4.00
▪ Building Fire Protection Permits <i>Section 8(3)</i> <i>For the installation or relocation of the following fixtures</i>	

▪ A) Sprinkler heads	
○ for first sprinkler head	\$100.00
○ for each additional sprinkler head	\$3.40
▪ B) Fire pump test header	
○ Per test header	\$48.00
▪ C) Siamese connection, hose cabinet, hose outlet, wet/dry outlet or standpipe <i>Note: the second and subsequent fixtures do not have to be the same as the first fixture to qualify for the discount</i>	
○ For first fixture	\$48.00
○ For each additional fixture	\$32.50
▪ D) Installation or alteration of any above ground fire suppression piping where no fixtures are involved	
○ For each 30 m or portion thereof	\$48.00
▪ Review of Preliminary or Modified Drawings and Specifications <i>Section 8(22)(a)</i>	
○ Per hour (minimum 0.5 hours)	\$94.00
▪ Permit Transfer or Assignment Fee - Section 8(14)	
○ For the transfer or assignment of a plumbing permit and to record a change of contractor for a project	\$146.00
▪ Permit Extension - Section 8(17)	
○ Extension fee	\$146.00
▪ Re-inspection fee <i>Section 8(22)(b) Where it has been determined by the Plumbing inspector that due to non-compliance with the provisions of the Bylaw or incomplete work, re-inspection is required</i>	
○ 1 st re-inspection	\$72.00
○ 2 nd re-inspection	\$314.00
○ 3 rd re-inspection	\$620.00
○ 4 th re-inspection	\$1,240.00
○ 5 th re-inspection and each re-inspection thereafter	\$1,553.00
▪ Special inspections <i>Section 8(22)(c)(i – iv) Special Inspection Fees subject to all applicable taxes and must be approved by the Chief Building Inspector</i>	
▪ A) For an inspection outside the hours during which the offices of the City are normally open	
○ Base fee	\$672.00
○ Plus \$ per hour or part thereof after the first four hours (travel time incl.)	\$172.00
▪ B) For a voluntary inspection (including Provisional Occupancy) requested by the owner, occupant, or contractor during City normal business hours to establish the condition of a building or structure	
○ Per hour or part thereof	\$120.00
○ Minimum	\$120.00

▪ <i>C) For an inspection that requires special arrangements because of length of time, frequency of inspection visits, location outside the City limits, construction techniques or otherwise</i>	
○ Per hour or part thereof	\$120.00
○ Minimum	\$120.00
▪ <i>D) Strata title subdivision application inspections</i>	\$265.00
▪ Permit fee refund Section 8(20)	
○ Minimum non-refundable amount	\$197.00

CROSS CONNECTION DEVICE CHARGES	Fee
▪ Per device	
○ If paid by March 15th	\$56.05
○ If paid after March 15th	\$59.00
▪ Minimum Charge (device used by two or more units)	
○ If paid by March 15th	\$4.28
○ If paid after March 15th	\$4.50

SCHEDULE E9 – SIGN BYLAW

SIGN REMOVAL FEES (Section 6.8)	Fee
▪ Sign removal	
○ Fee	\$56.00

SCHEDULE E10 – SUBDIVISION CONTROL BYLAW

SUBDIVISION APPLICATION FEES (Section 8)	Fee
▪ Inquiry Response Letter From Planning Department Authorized Signatory	\$1,038.00
▪ Subdivision applications (airspace parcel subdivision application)	
○ Low Density (1-11 storeys)	\$15,569.00
○ Medium & High Density (12+ storeys)	\$31,137.00
○ Staggered Occupancy Fee (More than 2 towers on site)	Additional \$5,190/per tower
▪ Subdivision applications (strata title subdivision application)	
○ Small-Scale Multi-Unit Housing District (R1) and industrial/commercial conversions	\$2,000.00
○ Each additional residential/industrial/commercial unit	\$500.00
○ Strata Plan Application to Deposit Plan Signed by City's Authorized Signatory	\$1,000.00
▪ Subdivision applications (phased strata plan)	
○ Small-Scale Multi-Unit Housing District (R1)	
➤ First phase	\$6,107.00
➤ Each subsequent phase	\$1,221.00
○ Low - High Density	

➤ First phase	\$12,000.00
➤ Each subsequent phase	\$3,000.00
○ Amendment to Form P	\$200.00
▪ Subdivision application other than airspace parcel and strata title subdivision applications	
○ Small Scale Multi Unit Housing (R1)	\$6,228.00
○ Rowhouse & Townhouse Forms	\$8,303.00
○ Low Density (1-11 storeys)	\$12,455.00
○ Medium Density (12-29 storeys)	\$15,569.00
○ High Density (30+ storeys)	\$18,682.00
▪ Tentative approval extension	
○ Small-Scale Multi-Unit Housing District (R1)subdivision	\$339.00
○ Other subdivisions & servicing for rezoning & PPA's	\$756.00
▪ Road closure/highway exchange	
○ Application fee	\$2,989.00
▪ Personal preference address change application (no charge when included in application for subdivision)	
○ Application fee	\$1,221.00
▪ Processing fee for development/Amenity cost charges instalments	
○ For all 3 instalments on an individual DCC/ACC	\$3,295.00
▪ Administration fees	
○ For processing and reviewing compliance securities for required works (e.g. public walkways and improvements, private roads, tree replacement, landscaping, fencing, public art installations, etc.)	1% of estimated compliance security

SCHEDULE E11 – TREE BYLAW

TREE PERMIT FEES <i>(Section 5(1)a)</i>	Fee
▪ Residential lot – no development applications	
○ Per tree	\$97.00
○ Maximum	\$691.00
▪ Site other than residential lot - no development applications	
○ Per tree	\$97.00
○ Maximum	\$691.00
▪ Residential lot – development application pending	
○ Per tree	\$207.00
○ Maximum	\$1,380.00
▪ Site other than residential lot – development application pending For site area up to 1,000 m² (10,764 sq. ft)	
○ Base fee	\$827.00
○ Plus \$ per tree	\$207.00
○ Maximum	\$1,380.00
▪ For site area greater than 1,000 m² (10,764 sq. ft.) or equal to 5,000 m² (53,820 sq. ft)	

○ Base fee	\$1,656.00
○ Plus \$ per tree	\$207.00
○ Maximum	\$6,900.00
▪ For site area greater than 5,000 m2 (53,820 sq. ft.) or equal to 10,000 m2 (107,640 sq. ft)	
○ Base fee	\$2,484.00
○ Plus \$ per tree	\$207.00
○ Maximum	\$6,900.00
▪ For site area greater than 10,000 m2 (107, 640 sq. ft.) or equal to 20,000 m2 (215, 280 sq. ft)	
○ Base fee	\$3,313.00
○ Plus \$ per tree	\$207.00
○ Maximum	\$13,801.00
▪ For site area greater than 20,000 m2 (215,280 sq.ft.)	
○ Base fee	\$4,141.00
○ Plus \$ per tree	\$207.00
○ Maximum	\$13,801.00
▪ Minimum security for tree replacement - Section 7(a)(i)	
○ Minimum	\$1,500.00
▪ Payment to civic tree reserve fund - Section 13(5)	
○ Per tree	\$1,500.00

SCHEDULE E12 – ZONING BYLAW

REZONING APPLICATION FEES <i>(Section 7.9)</i>	Fee
▪ Rezoning Application	
○ Low Density (1 - 11 storeys)	\$5,190 + \$1.04 m2 of site area
○ Medium Density (12 - 29 storeys)	\$25,948 + \$2.08 m2 of site area
○ High Density (30+ storeys)	\$41,516 + \$3.12 m2 of site area
▪ Rezoning Application - Master plan rezoning's	
○ First 40,000 m2 (430,556 sq.ft.) of site area or part thereof.	\$262,948.00 plus public hearing fee
○ Each additional 100 m2 (1,076 sq.ft.) of site area or part thereof	\$493.00
▪ Master Plan Amendments	
○ Low Density (1 - 11 storeys)	\$5,190.00
○ Medium Density (12 - 29 storeys)	\$25,948.00
○ High Density (30+ storeys)	\$41,516.00

▪ Administration of servicing requirements file For a Rezoning or Preliminary Plan Approval application that does not include a Subdivision application, or a Temporary Use Permit application; or For review of Title Summary Reports and/or Applications to Deposit Strata Plan, processing Replacement Agreements or other title documents and preparation of Legal Instructions for Statutory Rights-of-Way, Covenants, Easements, or other similar legal agreements and processes.	
○ For first 3 servicing items where no servicing requirements applications required	\$1,221.00
○ For multiple family “s” district	\$19,193.00
○ For all others	\$12,797.00
▪ Public hearing	
○ First public hearing	\$1,140.00
○ Each additional public hearing	\$1,140.00
▪ Area plan notification sign	
○ Fee	\$285.00

PRELIMINARY PLAN APPROVAL APPLICATION FEES	Fee
▪ Preliminary Plan Approval (PPA) Applications - Section 7.3(2)(b.1)	
○ For signs – per sign application	\$171.00
○ For comprehensive sign plans	\$657.00
○ For Integrated comprehensive sign plans for comprehensive development rezoning or master plan rezoning	\$3,288.00
○ For all other development: On estimated construction value per \$1,000.00	\$3.20
○ Minimum fee	\$334.00
○ For each extension	\$201.00
○ Review of preliminary or modified drawings & specifications (per hour, minimum 2 hours)	\$94.00

ENVIRONMENTAL REVIEW APPLICATION FEES	Fee
▪ Environmental review (ERC) applications - Section 6.23(3)	
○ New developments (other than Small-Scale Multi-Unit Housing District (R1) developments)	\$1,368.00
○ Small-Scale Multi-Unit Housing District (R1) developments	\$685.00

PAYMENT-IN-LIEU OF PARKING FEES	Fee
▪ Payment-In-Lieu of Parking - Section 800.5.1	
○ Per off-street parking space not provided as required in Schedule VIII(Section 800.4) of Burnaby Zoning Bylaw, 1965	\$27,731.00

SCHEDULE F2 – GOLF

Weekday = Monday through Thursday

Weekend = Friday, Saturday, Sunday & Stat Holidays (with exception of Sunrise, available M-F)

Note:

- Special Rates for 9-hole and maintenance days are based on season and availability.

□ BURNABY MOUNTAIN GOLF COURSE

BURNABY MOUNTAIN GOLF COURSE – ADULT	Regular Season	Off Season
	Fee	Fee
▪ Weekday – M-Th		
○ 18 Holes	\$53.35	\$42.00
○ Early Bird (9 holes)	\$34.00	\$27.00
○ Sunrise*	\$50.15	\$39.00
○ Twilight 1	\$43.20	\$34.65
○ Twilight 2	\$32.50	\$25.50
○ Sunset*	\$25.00	\$21.25
▪ Weekend		
○ 18 Holes	\$65.65	\$49.50
○ Early Bird (9 holes)	\$40.50	\$29.75
○ Sunrise (Weekend Friday only)*	\$55.50	\$44.00
○ Twilight 1	\$52.30	\$39.30
○ Twilight 2	\$37.30	\$28.00
○ Sunset*	\$27.70	\$20.25

BURNABY MOUNTAIN GOLF COURSE – SENIOR	Regular Season	Off Season
	Fee	Fee
▪ Weekday – M-Th		
○ 18 Holes	\$37.25	\$29.40
○ Early Bird (9 holes)	\$23.00	\$17.85
○ Sunrise*	\$35.15	\$26.75
○ Twilight 1	\$30.40	\$24.15
○ Twilight 2	\$22.50	\$17.30
○ Sunset*	\$17.00	\$14.15
▪ Weekend		
○ 18 Holes	\$65.65	\$49.50
○ Early Bird (9 holes)	\$40.50	\$29.75
○ Sunrise (Weekend Friday only)*	\$40.55	\$32.50

○ Twilight 1	\$52.30	\$39.30
○ Twilight 2	\$37.30	\$28.00
○ Sunset*	\$26.50	\$20.25

BURNABY MOUNTAIN GOLF COURSE – JUNIOR AND INDUSTRY RATE	Regular Season	Off Season
	Fee	Fee
▪ Weekday – M-Th		
○ 18 Holes	\$31.00	\$25.25
○ Early Bird (9 holes)	\$18.90	\$15.75
○ Sunrise*	\$27.80	\$23.00
○ Twilight 1	\$24.70	\$20.50
○ Twilight 2	\$18.40	\$15.25
○ Sunset*	\$13.65	\$12.25
▪ Weekend		
○ 18 Holes	\$65.65	\$49.50
○ Early Bird (9 holes)	\$40.50	\$29.75
○ Sunrise (Weekend Friday only)*	\$35.00	\$28.30
○ Twilight 1	\$52.30	\$39.30
○ Twilight 2	\$18.40	\$15.25
○ Sunset*	\$13.65	\$12.25

RIVERWAY GOLF COURSE

RIVERWAY GOLF COURSE – ADULT	Regular Season	Off Season
	Fee	Fee
▪ Weekday – M-Th		
○ 18 Holes	\$65.50	\$52.50
○ Early Bird (9 holes)	\$42.00	\$34.00
○ Sunrise*	\$61.00	\$50.00
○ Twilight 1	\$54.00	\$42.50
○ Twilight 2	\$43.00	\$32.50
○ Sunset*	\$30.00	\$23.60
▪ Weekend		
○ 18 Holes	\$77.50	\$59.25
○ Early Bird (9 holes)	\$46.50	\$36.70
○ Sunrise (Weekend Friday only)*	\$67.90	\$53.50
○ Twilight 1	\$61.45	\$47.20
○ Twilight 2	\$45.40	\$36.15
○ Sunset*	\$31.25	\$25.50

RIVERWAY GOLF COURSE – SENIOR	Regular Season	Off Season
	Fee	Fee
▪ Weekday – M-Th		
○ 18 Holes	\$46.55	\$38.25
○ Early Bird (9 holes)	\$29.50	\$24.75
○ Sunrise*	\$43.50	\$35.25
○ Twilight 1	\$37.25	\$31.00
○ Twilight 2	\$29.50	\$23.00
○ Sunset*	\$19.00	\$16.75
▪ Weekend		
○ 18 Holes	\$77.50	\$59.25
○ Early Bird (9 holes)	\$46.50	\$36.70
○ Sunrise (Weekend Friday only)*	\$50.25	\$42.00
○ Twilight 1	\$61.45	\$47.20
○ Twilight 2	\$45.40	\$36.15
○ Sunset*	\$31.25	\$25.50

RIVERWAY GOLF COURSE – JUNIOR	Regular Season	Off Season
	Fee	Fee
▪ Weekday – M-Th		
○ 18 Holes	\$38.25	\$32.00
○ Early Bird (9 holes)	\$24.75	\$20.50
○ Sunrise*	\$35.25	\$30.00
○ Twilight 1	\$31.00	\$25.75
○ Twilight 2	\$23.75	\$19.50
○ Sunset*	\$16.50	\$14.25
▪ Weekend		
○ 18 Holes	\$77.50	\$59.25
○ Early Bird (9 holes)	\$46.50	\$36.70
○ Sunrise (Weekend Friday only)*	\$43.50	\$36.00
○ Twilight 1	\$61.45	\$47.20
○ Twilight 2	\$23.75	\$19.50
○ Sunset*	\$16.50	\$14.25

** Availability is subject to the operations manager's direction, depending on operational and weather conditions.*

□ PITCH AND PUTT

PITCH AND PUTT - ADULT	Regular Season	Off Season
	Fee	Fee
▪ Weekday		
○ 18 Holes	\$15.50	\$12.50
○ Sunrise	\$14.00	N/A
○ Twilight	\$11.00	\$8.50
▪ Weekend		
○ 18 Holes	\$15.50	\$12.50
○ Twilight	\$11.00	\$8.50

PITCH AND PUTT - SENIOR	Regular Season	Off Season
	Fee	Fee
▪ Weekday		
○ 18 Holes	\$12.00	\$9.50
○ Sunrise	\$11.00	N/A
○ Twilight	\$8.50	\$7.00
▪ Weekend		
○ 18 Holes	\$15.50	\$12.50
○ Twilight	\$8.50	\$7.00

PITCH AND PUTT - JUNIOR	Regular Season	Off Season
	Fee	Fee
▪ Weekday		
○ 18 Holes	\$10.50	\$8.50
○ Sunrise	\$10.00	N/A
○ Twilight	\$7.50	\$6.50
▪ Weekend		
○ 18 Holes	\$16.00	\$12.50
○ Twilight	\$7.50	\$6.50

PITCH AND PUTT - DISC GOLF	Regular Season	Off Season
	Fee	Fee
○ 18 Holes	\$9.50	\$9.50

□ OTHER

CITY DONATED PASSES & PROMOTIONS	Value
Used for promotional activities, public relations initiatives, or to reimburse for disruption in services, as well as for course familiarization and training for staff.	
▪ Maximum Annual Value	\$95,000

BURNABY GOLF FREQUENT PLAYER PROGRAM	Value
▪ The Burnaby Golf Frequent Player Program - annual reward program. This program rewards Burnaby's regular customers with a reduced overall cost of playing at our facilities, and additional benefits / discounts.	
○ Annual Program membership: (maximum annual allowance of 300 cards)	\$200.00

ADVANCED BOOKING FEE	Fee
▪ Advance Booking Fee (5 – 14 days)	\$5.00
▪ Advance Booking Fee (15 - 30 days)	\$10.00
▪ Corporate Booking Fee	\$15.00

DRIVING RANGE	Fee
▪ Bucket - 50 balls	\$7.50
▪ \$50 Balls	5% Bonus
▪ \$100 Balls	10% Bonus
▪ \$200 Balls	15% Bonus
▪ \$300 Balls	20% Bonus

GOLF TOURNAMENTS <i>Package total fee will include all of the following*</i>	Fee
▪ Adult Green Fee (based on course / season)	See Adult Green Fees
▪ Tournament Booking Fee	\$15.00
▪ Specialty Format (shotgun/ crossover)	\$10.00
▪ Pro Shop Allowance	\$5.00
▪ VIP/Specialty Event Package	Negotiated

**All Food Beverage Packages provided by Burnaby Food Services*