



Consolidated Bylaw No. 12657C

Burnaby Bylaw Notice Enforcement Bylaw 2009 Bylaw No. 12657

Purpose: For enforcement of bylaws pursuant to the Local Government Bylaw Notice Enforcement Act

The following document is a copy of the above-named parent Bylaw in which every current enforceable amendment made to that Bylaw has been **CONSOLIDATED FOR CONVENIENCE** only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

To view an amendment bylaw made to **Bylaw No.12657**, click on the link below:

<https://heritageburnaby.ca/>

Burnaby Bylaw Notice Enforcement Bylaw 2009			
No.	Amendment Bylaw No.	Final Adoption (or Repeal) Date	Purpose
26	14530	2023 Jan 23	Update Schedule "A": Burnaby Street and Traffic Bylaw
25	14463	2022 Jun 20	Officers' Title Changes; Update Schedule "A: Construction and Demolition Waste Diversion
24	14412	2021 Dec 13	Repeal Bylaw 14221
23	14394	2021 Nov 22	Update Schedule "A" Burnaby Controlled Substance
22	14361	2021 Sep 20	Update Schedule "A": Burnaby Smoking Regulation
21	14274	2022 Jun 20	Add Schedule "G": Short Term Rentals
20	14231	2020 Nov 23	Update Schedule "A": Repeal Burnaby Cab Regulation
19	14221	2021 Jan 25	Add Schedule "F": for Business Licence Bylaw
18	14142	2020 Mar 27	Update Schedule "A": Parks Regulation Bylaw
17	14108	2019 Dec 16	Update Schedule "A": Parking Meter Bylaw
16	14056	2019 Sep 16	Update Schedule "A": Sign Bylaw Fees

15	14050	2019 Sep 16	Update Sewer Charge and Waterworks Regulation Fees
14	14047	2019 Sep 09	Add Solid Waste & Recycling Manager; Update Schedule "A"
13	14025	2019 May 27	Update Schedule "A": Street and Traffic Bylaw
12	14006	2019 Apr 08	Update Schedule "A": changes to Waterworks Regulation; Added Burnaby Sewer Charge
11	13912	2018 Jul 09	Update Schedule "A"
10	13894	2018 Jun 25	Update Schedule "A"; Add Schedule "E"
9	13850	2018 Mar 12	Update Schedule "A"; Add various Department Leads
8	13813	2017 Dec 04	Update Schedule "A": Burnaby Street and Traffic Bylaw
7	13811	2017 Dec 04	Update Schedule "A": Various Deletions
6	13799	2017 Oct 16	Update Schedule "A": Burnaby Watercourse Bylaw Changes
5	13505	2015 Sep 28	Update Schedule "A": Include Burnaby Noise and Solid Waste and Recycling
4	13334	2014 Apr 14	Added Director Planning and Building; Update Schedule "A": Remove Burnaby Animal Control
3	13294	2014 Feb 17	Adding "Traffic Clerk"
2	12912	2011 Mar 14	Adding Additional Managers; Schedule "A" Update
1	12670	2009 Jul 06	Schedule "A" Update: Add Bird Feeding Penalty
Original	12657	2009 Jun 15	Enforcement of Bylaws pursuant to the Local Government Bylaw Notice Enforcement Act

CITY OF BURNABY**BYLAW 12657**

A BYLAW respecting the enforcement of bylaws pursuant to the
Local Government Bylaw Notice Enforcement Act

UNOFFICIAL CONSOLIDATION

(Consolidated for your convenience with Bylaws 12670, 12912, 13294, 13334, 13505, 13799, 13811, 13813, 13850, 13894, 13912, 14006, 14025, 14047, 14050, 14056, 14108, 14142, 14221, 14231, 14274, 14361, 14394, 14412, 14463 and 14530)

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY BYLAW NOTICE ENFORCEMENT BYLAW 2009**.

2. **Definitions**

In this Bylaw:

- (a) “Act” means the *Local Government Bylaw Notice Enforcement Act*;
- (b) “City” means the City of Burnaby; and
- (c) “Registry” means the City of Burnaby Bylaw Notice Adjudication Registry established pursuant to section 7 of this Bylaw.

3. **Terms**

The terms in this Bylaw have the same meaning as the terms defined in the Act.

4. **Bylaw Contraventions**

The bylaws and bylaw contraventions designated in Schedule A to this Bylaw may be dealt with by bylaw notice.

5. **Penalty**

The penalty for a contravention referred to in Section 4 is as follows:

- (a) subject to subsection (b), the penalty amount set out in column A1 of Schedule A;
- (b) if received by the City within 15 days of the person receiving or being presumed to have received the notice, the early payment penalty set out in column A2 of Schedule A.

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6. Period for Paying or Disputing Notice

- (a) A person who receives a bylaw notice must, within 15 days of the date on which the person received or is presumed to have received the bylaw notice
 - (i) pay the penalty, or
 - (ii) request dispute adjudication

by filling in the appropriate portion of the bylaw notice indicating either a payment or a dispute and delivering it, either in person during regular office hours, to the City of Burnaby municipal hall, or by mailing it as follows:

- (iii) if making payment, to:

Tax Office
City of Burnaby
4949 Canada Way
Burnaby, BC V5G 1M2

- (iv) if requesting dispute adjudication, to:

City Clerk
City of Burnaby
4949 Canada Way
Burnaby, BC V5G 1M2

- (b) No person may dispute a bylaw notice after 15 days of receiving or being deemed to have received the bylaw notice.
- (c) Pursuant to the requirements of section 25 of the Act, where a person was not served personally with a bylaw notice and advises the City that they did not receive a copy of the original notice, the time limits for responding to a bylaw notice under Sections 5 and 6(a) of this Bylaw do not begin to run until a copy of the bylaw notice is re-delivered to them in accordance with the Act.

7. Bylaw Notice Dispute Adjudication Registry

- (a) The Registry is established as a bylaw notice dispute adjudication system in accordance with the Act to resolve disputes in relation to bylaw notices.
- (b) The civic address of the Registry is Office of the City Clerk, City of Burnaby, 4949 Canada Way, Burnaby, BC, V5G 1M2.

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- (c) Every person who is unsuccessful in a dispute adjudication in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25 for the purpose of the City recovering the costs of the Registry.

8. Screening Officers

- (a) The position of screening officer is established.
- (b) The following are designated classes of person that may be appointed as screening officers:
 - (i) Director Engineering
 - (ii) Deputy Director Engineering
 - (iii) Assistant Director Engineering
 - (iv) Repealed. (BYLAW 13850)
 - (v) Engineering Inspector
 - (vi) Environmental Engineer
 - (vii) Environmental Services Officer
 - (viii) Engineering Technician
 - (ix) Engineering Superintendant
 - (x) Supervisor Traffic Engineering
 - (xi) Traffic Technician II
 - (xii) Bylaw Enforcement Officer
 - (xiii) Parking Patrol Supervisor
 - (xiv) Parking Services Supervisor
 - (xv) Chief Building Inspector
 - (xvi) Deputy Chief Building Inspector
 - (xvii) Assistant Chief Building Inspector (BYLAW 13334)
 - (xviii) Chief Licence Inspector
 - (xix) Supervisor, Property Use Coordination
 - (xx) Property Use Coordinator
 - (xxi) Anti-Graffiti Coordinator
 - (xxii) Supervisor, Bylaw Services
 - (xxiii) Bylaw Enforcement Coordinator
 - (xxiv) Director Parks, Recreation and Cultural Services
 - (xxv) Assistant Director – Parks
 - (xxvi) Assistant Director – Recreation
 - (xxvii) Assistant Director – Cultural Services
 - (xxviii) Assistant Director – Golf Operations
 - (xxix) Manager of Business Operations
 - (xxx) Assistant Coordinator – Parks Custodial Services
 - (xxxi) Supervisor – Sports and Outdoor Recreation
 - (xxxii) Superintendant – Parks Operations
 - (xxxiii) Superintendant – Parks Development/Security
 - (xxxiv) R.C.M.P. Officer (BYLAW 12912)

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- (xxxv) Burnaby Branch Manager of the S.P.C.A. (BYLAW 12912)
- (xxxvi) Manager of Public Works (BYLAW 12912)
- (xxxvii) Traffic Clerk (BYLAW 13294)
- (xxxviii) Director Planning and Building (BYLAW 13334)
- From Section 8(b)(xxxix) to Section 8(b)(xxxxxii) (BYLAW 13850)
- (xxxix) Director, Public Safety and Community Services
- (xxxx) Manager Engineering Development
- (xxxxi) Traffic Technician I
- (xxxxii) Traffic Assistant
- (xxxxiii) Environmental Technician
- (xxxxiv) Manager Environmental Services
- (xxxxv) Lead Water Conservation Officer
- (xxxxvi) Water Conservation Officer
- (xxxxvii) City Surveyor
- (xxxxviii) Assistant City Surveyor
- (xxxxix) Senior Survey Technologist
- (xxxxx) Legal Survey Technologist
- (xxxxxi) Engineering Survey Technologist
- (xxxxxii) Survey Assistant 2
- (xxxxxiii) Manager, Solid Waste & Recycling, Traffic Signs & Markings (BYLAW 14047)
- From Section 8 (xxxxxiv) to (xxxxxviii) (BYLAW 14463)
- (xxxxxiv) General Manager Planning and Development
- (xxxxxv) Deputy General Manager Planning and Development
- (xxxxxvi) Director Community Planning
- (xxxxxvii) Manager Climate Action and Energy
- (xxxxxviii) Climate Action and Energy Officers

9. Powers, Duties and Functions of Screening Officers

- (a) The powers, duties and functions of screening officers are as set out in the Act, and include the following powers:
 - (i) where requested by the person against whom a contravention is alleged, communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention, the opportunity to enter into a compliance agreement, the opportunity to proceed to the bylaw notice dispute adjudication system and the fee or fees payable in relation to the bylaw notice enforcement process;
 - (ii) to communicate with any or all of the following for the purposes of performing their functions under this Bylaw or the Act:
 - 1) the person against whom a contravention is alleged or their representative,

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- 2) the officer issuing the notice,
 - 3) the complainant or their representative,
 - 4) the City's staff and records regarding the disputant's history of bylaw compliance;
- (iii) to prepare and enter into compliance agreements under the Act in the form attached hereto as Schedule B with persons who dispute bylaw notices, including to establish terms and conditions for compliance that the screening officer considers necessary or advisable, including time periods for payment of penalties and compliance with the bylaw;
 - (iv) to provide for payment of a penalty reduced by one half of the amount shown in column A2 of Schedule A if a compliance agreement is entered into and all of the terms of the compliance agreement are observed or performed; and
 - (v) to cancel bylaw notices in accordance with the Act or City policies and guidelines.
- (b) The bylaw contraventions in relation to which a screening office may enter into a compliance agreement are indicated in column A3 of Schedule A.
 - (c) The maximum duration of a compliance agreement is one year.

10. Bylaw Enforcement Officers

Persons acting as any of the following are designated as bylaw enforcement officers for the purposes of this Bylaw and the Act:

- (a) members of the Royal Canadian Mounted Police;
- (b) Bylaw Enforcement Officers appointed pursuant to the *Community Charter* or *Police Act*;
- (c) Director Engineering, Deputy Director Engineering, Assistant Director Engineering, Manager of Public Works, Manager Engineering Development, Environmental Engineer, Engineering Inspectors, Engineering Superintendent, Engineering Technician, Engineering Foreman, Supervisor Traffic Engineering, Traffic Technician I, Traffic Technician II, Traffic Assistant, Manager Engineering Development, Senior Transportation Engineer, Anti-Graffiti Coordinator, Manager Environmental Services, Environmental Services Officers, Environmental Technician, Lead Water Conservation Officer, Water Conservation Officer, City Surveyor, Assistant City Surveyor, Senior Survey Technologist, Legal Survey Technologist, Engineering Survey Technologist,

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Survey Assistant 2, Manager, Solid Waste & Recycling, Traffic Signs & Markings; (BYLAW 14047)

- (d) Director Public Safety and Community Services, Parking Patrol Supervisor, Parking Services Supervisor, Parking Enforcement Officers, Chief Licence Inspector, Supervisor-Property Use Coordination, Property Use Co-ordinators, Business Licence Inspectors, Supervisor Bylaw Services, Bylaw Enforcement Coordinators, Supervisor Building Inspections, Supervisor Plumbing and Gas Inspections, Supervisor Electrical Inspections, Landscape Inspectors;
- (e) Public Health Officers and Animal Control Officers;
- (f) Director Parks, Recreation and Cultural Services, Assistant Director – Parks, Assistant Director – Recreation, Assistant Director – Cultural Services, Assistant Director – Golf Operations, Manager of Business Operations, Assistant Coordinator – Parks Custodial Services, Supervisor – Sports and Outdoor Recreation, Superintendant – Parks Operations and Superintendant – Parks Development/Security; and
- (g) General Manager Planning and Development, Deputy General Manager Planning and Development, Director Community Planning, Chief Building Inspector, Deputy Chief Building Inspector, Manager Climate Action and Energy, and Climate Action and Energy Officers; and (BYLAW 14463)
- (h) officers, employees, contractors and other persons acting on behalf of the City for the purpose of enforcement of one or more of its bylaws. (BYLAW 14463)

11. Form of Bylaw Notice

The City may from time to time provide for the form or forms of the bylaw notice, provided the bylaw notice complies with section 4 of the Act.

12. Schedule

The following schedules are attached to and form part of this bylaw:

- (a) Schedule A – Designated Bylaw Contraventions and Penalties
- (b) Schedule B – Compliance Agreement

Read a first time this 1st day of June 2009

Read a second time this 1st day of June 2009

Read a third time this 1st day of June 2009

Reconsidered and adopted this 15th day of June 2009

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MAYOR

CLERK

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BYLAW 12657 Schedule A Repealed and Substituted by BYLAW 12912

**SCHEDULE A
DESIGNATED BYLAW CONTRAVENTIONS AND PENALTIES**

Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
	Burnaby Adult Service Business Regulation Bylaw, 2001 (deleted by BYLAW 13811)			
	Burnaby Animal Control Bylaw 1991			
	(BYLAW 13334)	\$	\$	
3(1)	Unlicenced dog	100	80	YES
3(4)	Licence tag not affixed	50	40	YES
5(1)	Dog off leash	100	80	NO
5(2)	Vicious dog unmuzzled	500	400	NO
5(2A)	Dog attacked person or other animal	500	400	NO
5(3)	Excrement not removed	50	40	NO
5(4)	Dog in prohibited area	100	80	NO
5(6)(a)	Not in verbal control of dog in off-leash area	100	80	NO
5(6)(b)	Dog causes injury or damage in off-leash area	100	80	NO
6(2)(a)	Keeping more than 3 dogs	100	80	YES
6(2)(b)	Keeping more than 4 cats	100	80	YES
6(3)	Keeping a venomous animal	100	80	NO
6(4)	Keeping more than 2 snakes	100	80	YES
6(4)	Keeping more than 4 food rodents	100	80	YES
6(5)	Barking disturbance	200	160	NO
6A(1)	Use of wild animals in performance	200	160	NO
6(A)(2)	Unauthorized pony ride/petting zoo	200	160	YES
6B	Sell, harbour or keep a prohibited animal listed on Schedule D	500	400	NO
7	Unconfined vicious dog	500	400	NO
8	Animal at large	100	80	NO
13	Interfering with Pound keeper duties	200	160	YES
14	Possession of impounded animal	200	160	NO
15 A(2)	Unclean dog kennel, pen or run	100	80	YES
15A(2a)	Insufficient exercise of dog	100	80	NO
15A(3)	Insufficient, unsuitable food and water	100	80	NO

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
15A(3)	No veterinary care	100	80	YES
15A(4)	Insufficient shelter and space	100	80	YES
15A(5)	Unauthorized use of choke collar	100	80	NO
15A(6)	Animal enclosed without adequate ventilation	100	80	NO
15A(7)	Unsafe transport of dog in truck	100	80	NO
15A(8)(a)	Unattended dog tethered for more than one hour	100	80	NO
15A(8)(b)	Dog tethered for more than one hour on non-residential property	100	80	NO
15A(8)(c)	Dog tethered with unpermitted collar	100	80	NO
15A(8)(d)	Dog tethered on tether of insufficient length	100	80	NO
15C(2) to 15C(16)	REPEALED by BYLAW 13894			
	Burnaby Automatic Vending Machine Bylaw 1946	\$	\$	
2(1)	Unlicensed automatic vending machine	50	40	YES
	Burnaby Building Bylaw 2004	\$	\$	
5(1)	Failure to comply with the Building Code or other bylaw or enactment.	300	240	YES
5(2)	Failure to pay the cost of repair of damage to city property.	300	240	YES
5(3)(b)	Failure to post civic address	100	80	YES
5(3)(c)	Failure to provide washroom facilities on the construction site	100	80	YES
5(4)	Failure to obtain written permission to occupy the building.	300	240	YES
7(1)	Construction without permit	300	240	YES
7(2)	Failure to construct in conformity with the requirements of the Building Code and the bylaw.	300	240	YES
7(3)	Occupancy contrary to the terms of a permit	300	240	YES

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
7(4)	Tampering with Posted Notice	500	400	NO
7(5)	Work contrary to approved plans	300	240	YES
7(6)	Obstructing Building Inspector	200	160	YES
7(7)	Submitting false information	300	240	YES
7(9)	Altering approved plans	300	240	YES
7(11)	Construction without a permit required under any other bylaw.	300	240	YES
7(12)	Commence or continue construction when construction is under suspension.	300	240	NO
9(1)(a)	Failure to apply for and obtain a permit prior to construction of a building or structure.	300	240	NO
9(1)(b)	Installing masonry fireplace, wood burning appliance or chimney without a permit	100	80	YES
9(1)(c)	Installing forced air heating system without a permit	100	80	YES
9.(2)(a)	Failure to make application in the form prescribed by the Building Inspector.	100	80	YES
9(2)(h)	Failure to provide information required to establish compliance (BYLAW 13334)	300	200	YES
21(1)	Failure to obtain an inspection prior to concealing work.	300	240	YES
22(1)	Occupancy without occupancy certificate	300	240	YES
22(6)	Failure to ensure that no unsafe condition exists	400	320	YES
24(5)	Failure to stop work	500	400	YES
24(6)	Failure to secure the construction and the lands and premises	400	320	YES
24(8)	Occupancy contrary to a posted notice	300	240	YES
24(9)	Failure to comply with an order.	500	400	YES
26(1)	Occupancy without special safety inspection compliance	500	400	YES
	Burnaby Business Licence Bylaw 2017 (BYLAW 13811)	\$	\$	
3.2	Failure to comply with a condition	500	400	YES
3.4	Prevent or hinder entry	400	320	NO
3.5	Failure to provide photo identification	300	240	NO
3.6	Failure to comply with an order	500	400	YES

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
10.1	Failure to apply for business licence prior to change in category or location	500	400	NO
10.2(a)	Failure to submit written application prior to assigning, selling, transferring or disposing of business licence	400	320	NO
10.2(b)	Failure to provide requested information or documentation related to the assignment, sale, transfer or disposal of business licence	400	320	NO
10.2(c)	Failure to pay Business Licence Transfer Fee	500	400	NO
10.3(a)	Failure to provide written notice of change in mailing address	200	160	NO
10.3(b)	Failure to provide written notice of change of contact person	200	160	NO
10.3(c)	Failure to provide written notice of change of business name	200	160	NO
10.3(d)	Failure to provide written notice of termination of business	200	160	NO
10.3(e)	Failure to provide written notice of material change in business or business premises	400	320	NO
11.1	Operate without a valid business licence	500	400	NO
11.6	Failure to post business licence	200	160	YES
11.7(a)	Carrying on business other than described in business licence	500	400	NO
11.7(b)	Carrying on business other than in premises described in business licence	500	400	NO
11.7(c)	Failure to comply with terms or conditions	500	400	NO
11.8	Failure to comply with City bylaw or other enactment	500	400	NO
Schedule A	Adult Services and Body Rub Businesses	\$	\$	
2.1(a)	Failure to maintain record	500	400	NO
2.1(b)	Failure to provide record	500	400	NO
2.1(c)	Employ person under (19) years of age	500	400	NO
2.1(d)	Permit person under (19) years of age on business premises	500	400	NO
2.1(e)	Permit person on business premises without identification	500	400	NO

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
2.1 (f)	Failure to post sign	500	400	NO
2.1(g)	Failure to keep business premises unlocked while business is being carried on	500	400	NO
2.1(h)	Carry on business, remain open, or permit persons on business premises outside of permitted hours	500	400	NO
2.2	Violation of room requirements	500	400	NO
Schedule B	House Rental Businesses	\$	\$	
2.1(a)	Failure to obtain and maintain business licence for each house	500	400	NO
2.1(b)	Failure to designate local manager	300	240	YES
2.1(c)	Failure to provide contact information, or change of contact information, of local manager	300	240	YES
2.1(d)	Failure to make satisfactory arrangements to ensure compliance with section 64 of Community Charter	500	400	YES
2.2	Failure to promptly respond to complaints	500	400	NO
Schedule C	Liquor Service Establishment (Fetal Alcohol Syndrome Sign)	\$	\$	
2.1(a)(b)	Failure to post sign	300	240	YES
2.1(c)	Sign not bylaw compliant	300	240	YES
Schedule D	Post Box Rental and Mail Drop Service Businesses	\$	\$	
2.1(a)	Failure to maintain record	400	320	YES
2.1(b)	Record not bylaw compliant	200	160	YES
2.1(c)	Failure to obtain statement	200	160	YES
2.1(d)	Failure to provide record	400	320	YES
Schedule E	Pet Store Businesses (BYLAW 13894)			
2.1	Adopt or sell, or offer to adopt out or sell a prohibited animal listed in Appendix 1	500	400	NO
2.3	Employ a person convicted of cruelty to animals	500	400	NO

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	The following fines apply to the contraventions below:			
2.4(a)	Fail to ensure all person attending to animals have the necessary skills, knowledge, training, abilities and equipment and supplies for humane care of those animals	500	400	NO
2.4(b)	Fail to ensure all animals have sufficient water, food, shelter, warmth, lighting, cleaning, sanitation, exercise, grooming, veterinary checks and any other care required to maintain the health, safety and well-being	500	400	NO
2.4(c)	Permit handling of an animal without employee supervision	400	320	NO
2.5(a)	Fail to ensure cage, enclosure or place where animal is kept is of sufficient size	400	320	NO
2.5(b)	Fail to ensure cage, enclosure, or place where animal kept is equipped with adequate containers for food or water	400	320	NO
2.5(c)	Fail to ensure cage, enclosure, or place where animal kept is maintained in good repair or condition.	400	320	NO
2.5(d)	Fail to ensure cage, enclosure, or place where animal kept is maintained in sanitary condition and free of animal waste	400	320	NO
2.5(e)	Fail to ensure cage, enclosure, or place where animal kept is equipped is regularly disinfected and kept free of odors	400	320	NO
2.5(f)	Fail to ensure cage, enclosure, or place where animal kept is well ventilated	400	320	NO
2.6	Fail to segregate an ill or injured animal from other animals	500	400	NO
2.7(a)	Fail to notify health authority of transmittable disease	500	400	NO
2.7(b)	Fail to isolate ill or diseased animal from other animals and humans	500	400	NO
2.7(c)	Fail to humanely euthanize animal as directed	500	400	NO
2.8(a)	Fail to post veterinarian information	500	400	YES
2.8(b)(i)	Fail to provide prompt veterinarian care	500	400	NO

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
2.8(b)(ii)	Fail to have animal euthanized by or under the supervision of a veterinarian	500	400	NO
2.9(a)	Fail to keep or maintain register	400	320	NO
2.9(b)	Fail to produce register for inspection	400	320	NO
2.10	Incomplete register information	400	320	YES
2.11	Fail to provide written record to adopter or purchaser	400	320	NO
2.12	Fail to provide certificate from veterinarian to adopter or purchaser of cat or dog			
2.13	Fail to provide adopter or purchaser written instruction on proper care and feeding	400	320	NO
2.14(a)	Fail to provide adopter of unsterilized cat with veterinarian voucher	400	320	NO
2.15(a)	Display a dog or cat for adoption for period greater than twelve weeks	400	320	NO
2.15(b)	Fail to return a dog or cat to originating municipal shelter, animal shelter or rescue society or charity	400	320	NO
2.15(c)	Charging an adoption fee greater than cost	500	400	NO
2.16	Fail to permit inspection of premises or records	400	320	NO
Schedule F Repealed. (BYLAW 14412)	(BYLAW 14221)			
2.1(a)	Permitting smoking in customer service area	500	400	NO
2.1(b)	Permitting smoking in enclosed or substantially enclosed business premises	500	400	NO
2.2	Failure to post no smoking sign	300	240	YES
Schedule G	Short Term Rentals (BYLAW 14274) (effective 2022 August 01)			
2.1	Failure to obtain a valid business licence	500	400	NO
2.2	Market short-term rental without a business licence	500	400	NO
3.1	Operate short-term rental on property that is not principal residence	500	400	NO
3.4	Failure to list business licence number in marketing material	300	240	YES

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
3.5	Market more than one short term rental	300	240	YES
3.6	Operate short-term rental for more than 90 nights or be absent for more than 28 nights	500	400	NO
4.2 (a)(i)	Failure to maintain copies of notification	300	240	NO
4.2 (a)(ii)	Failure to maintain record of delivery	300	240	NO
4.2(b)	Failure to provide documents on request	400	320	NO
4.3	Failure to post business licence	200	160	YES
4.4	Failure to provide information to guests	300	240	YES
4.5	Failure to attend	500	400	NO
4.6(a)	Failure to maintain record	300	240	NO
4.6(b)	Failure to maintain copies	300	240	NO
4.6 (c)	Failure to provide documents on request	400	320	NO
4.7	Failure to post fire safety plan	400	320	YES
	Burnaby Commercial Vehicle Licensing Bylaw 1961	\$	\$	
4	Unlicensed commercial vehicle	50	40	YES
10	Licence decal not affixed to vehicle	50	40	YES
	Burnaby Controlled Substance Property Bylaw (BYLAW 14394)			
3.1(a)	Permitting property to be used for controlled substance	\$500	No Discount	NO
3.4(b)	Permitting accumulation related to controlled substance	\$500	No Discount	NO
3.1(c)	Altering structure or building for controlled substance	\$500	No Discount	NO
3.1(d)	Permitting mould or fungus growth due to controlled substance	\$500	No Discount	NO
3.1(e)	Permitting hazardous condition on property	\$500	No Discount	NO
4.3	Failure to comply with order	\$500	No Discount	NO
	Burnaby Construction and Demolition Waste Diversion Bylaw 2022 (BYLAW 14463)			

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
4.1	Failure to submit a Waste Diversion Plan	\$500	\$400	YES
4.2	Commencing demolition work without an approved Waste Diversion Plan	\$500	\$400	NO
4.3	Failure to remove recyclable materials from demolition work to a recycling facility or in accordance with Waste Diversion Plan	\$500	\$400	NO
4.4	Failure to remove waste from demolition work to a disposal facility	\$500	\$400	NO
4.5	Submission of a Waste Diversion Plan containing false or inaccurate information	\$500	\$400	YES
5.1	Failure to maintain records from demolition work	\$500	\$400	YES
5.2	Failure to submit a compliance report or records	\$500	\$400	YES
5.3	Submission of a compliance report containing false or inaccurate information	\$500	\$400	NO
	Burnaby Electrical Bylaw 1974	\$	\$	
6	Obstructing Inspector	200	160	YES
7	Hindering or preventing entry by Inspector	200	160	YES
14	Using or operating electrical work that has not been inspected	300	240	YES
15	Covering or concealing electrical work that has not been inspected	300	240	YES
16	Connecting or reconnecting an electrical installation or work without written approval	300	240	YES
19	Constructing, altering or repairing without permit	300	240	YES
26	Failure to comply with notice or order	500	400	YES
	Burnaby Fetal Alcohol Syndrome Warning Sign Bylaw (BYLAW 9777; deleted by BYLAW 13811)			
	Burnaby Gas Bylaw 1978	\$	\$	
6(2)	Obstructing Inspector	200	160	YES
6(3)	Hindering or preventing entry by Inspector	200	160	YES
7	Installing or altering without a permit	300	240	YES

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	The following fines apply to the contraventions below:			
30(1)	Constructing, installing, removing, altering, repairing, using or maintaining any gas piping, vent or appliance in violation of the bylaw	300	240	YES
30(5)	Turning on or reconnecting house-piping or appliance without authorization	300	240	YES
	Burnaby Graffiti Bylaw, 2007	\$	\$	
3	Placing graffiti	500	400	NO
4	Failure to remove graffiti	500	400	YES
	Burnaby Home Rental Business Licence Bylaw 2014 (BYLAW 13334; deleted by BYLAW 13811)			
	Burnaby Kennel Regulation Bylaw 1975	\$	\$	
3(a)	Ceiling height too low	200	160	YES
3(b)	Non-impervious floor materials	200	160	YES
3(c)	Non-compliant windows	200	160	YES
3(d)	Failure to repair or paint	200	160	YES
3(e)	No or non-compliant open-air run	200	160	YES
3(f)	Non-compliant wall insulation	200	160	YES
3(g)	No water supply	200	160	YES
3(h)	No hot water	200	160	YES
3(i)	Failure to have required sinks	200	160	YES
3(j)	No or non-compliant whelping area	200	160	YES
3(k)	No or non-compliant isolation pen	200	160	YES
3(l)	Unclean conditions	200	160	YES
3(m)	No fly screens	200	160	YES
4	Using run outside permitted hours	200	160	NO
5	Failure to notify Poundkeeper of diseased animal	200	160	YES
6	Failure to isolate diseased animal	200	160	YES
7	Failure to euthanize due to disease	200	160	YES
10 and 11	Unlawful kennel siting	200	160	YES
12	Failure to provide required space	200	160	YES
13	Exceeding permitted number of animals	200	160	YES
14 and 16	Unauthorized disposal of manure or waste	200	160	NO

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
15	Unclean kennel	200	160	YES
17	Kennel creating neighbourhood nuisance	200	160	NO
18	Non-compliant fence	200	160	YES
20	No veterinarian at animal hospital	200	160	NO
26	Hospital Neighbourhood nuisance	200	160	NO
29	Overnight stay at parlour	200	160	NO
30	Unauthorized parlour services	200	160	NO
31	Parlour creating neighbourhood nuisance	200	160	NO
32	Non-compliant windows	200	160	YES
32A(b)	Not operating within enclosed building	200	160	YES
32A(c)	Operating outside permitted hours	200	160	NO
32B	Boarding animal overnight	200	160	NO
33	Operating animal clinic	200	160	NO
34	Failure to permit inspection of premises	200	160	YES
	Burnaby Cab Regulation Bylaw 2009 Repealed. (BYLAW 14231)			
	Burnaby Noise or Sound Abatement Bylaw 1979	\$	\$	
	(BYLAW 13505)			
3(a)	Make or cause any noise or sound which disturbs persons in the vicinity.	200	150	YES
4(a)	Owner/occupier allowing noise from property which disturbs neighbourhood	200	150	YES
4(b)	Owner/occupier allowing noise from property to exceed allowable noise level	300	250	YES
5(a)	Person exceeding allowable daytime noise level in residential/multi-family/institutional district	300	250	YES
5(b)	Person exceeding allowable night time noise level in residential/multi-family/institutional district	300	250	YES
6(a)(i)	Person exceeding allowable daytime noise level in commercial / industrial / comprehensive development / agricultural district	300	250	YES

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	The following fines apply to the contraventions below:			
6(a)(ii)	Person exceeding allowable daytime noise level in adjoining residential / multi-family / institutional district	300	250	YES
6(b)(i)	Person exceeding allowable night time noise decibels in commercial/industrial/comprehensive development/agricultural districts	300	250	YES
6(b)(ii)	Person exceeding allowable night time noise decibels where adjoining residential/multi-family/institutional districts	300	250	YES
7	Person allowing non-continuous noise to exceed allowable daytime levels	300	250	YES
8	Person allowing non-continuous noise to exceed allowable night time levels	300	250	YES
10(a)	Operation of vehicle (2,200 Kg. or greater) on highway exceeding allowable noise level	200	150	NO
10(b)	Operation of vehicle (2,200 Kg. or less) on highway exceeding allowable noise level	200	150	NO
11(a)	Operate on a highway a motorcycle or motorcycles with sound level exceeding 75 dBA's in a fifty (50) kilometres per hour zone.	300	250	NO
11(b)	Operate on a highway a motorcycle or motorcycles with sound level exceeding 80 dBA's in an over fifty (50) kilometres per hour zone.	300	250	NO
13	Unlawful use of horn or warning device	100	50	NO
14(1)	Operation of power lawn mower or power tools exceeding allowable noise level	200	150	YES
14(2)	Operation of power lawn mower or power tools outside allowable hours	200	150	YES
15(1)(a)	Carrying construction alteration/demolition outside allowable hours on weekdays	400	350	YES
15(1)(b)	Carrying construction alteration/demolition outside allowable hours on Saturday	400	350	YES
15(1)(c)	Person carrying construction alteration/demolition outside allowable hours on Sunday/Statutory Holiday	400	350	YES

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	The following fines apply to the contraventions below:			
15(3)	Construction exceeding allowable noise level	400	350	YES
15A(a)	Picking up refuse from refuse containers outside allowable hours from Monday to Saturday	250	200	YES
15A(b)	Picking up refuse from refuse containers outside allowable hours on Sunday/Statutory Holiday	250	200	YES
	Burnaby Parking Meter Bylaw 1998 Repealed. (Bylaw 14108)			
	Burnaby Parking Meter and Electric Vehicle Charging Meter Bylaw 2019 (BYLAW 14108)	\$	\$	
4	Parked at parking metered space without payment	50	40	NO
5(a)	Parked at EV metered space without payment	50	40	NO
5(b)	Parked at EV metered space without connecting to EV charging meter	50	40	NO
6(1)	More than 1 vehicle parked in metered space	50	40	NO
6(2)	More than 3 motorcycles in a parking metered space	50	40	NO
6(3)	Non-electric vehicle parked in EV metered space	50	40	NO
7	Parked while parking meter expired	50	40	NO
8(a)	Parked while EV charging meter expired	50	40	NO
8(b)	Parked in EV metered space while not actively charging	50	40	NO
9(a)	Parked where prohibited	50	40	NO
9(b)	Exceed maximum time limit	50	40	NO
9(c)	Parked at malfunctioning meter	50	40	NO
10	Parked while meter temporarily discontinued	50	40	NO
11	Parked in contravention of bylaw	50	40	NO
	Burnaby Parks Regulation Bylaw 1979	\$	\$	
3	Damaging or defacing a structure or thing in a park	400	320	NO
4	Disturbing or injuring a bird, animal or fish in a park	200	160	NO
5	Damaging or destroying a tree or plant in a park	200	160	NO

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
6	Fouling or polluting a fountain or body of water in a park	200	160	NO
8	Climbing wall, fence or structure in a park	200	160	NO
9	Travelling on prohibited area of a park	200	160	NO
10	Littering in a park	200	160	NO
11	Selling goods or services in a park	400	320	YES
12	Exploding explosive matter in a park	200	160	NO
13	Making fire in a park	200	160	NO
15	Playing game in unauthorized area of a park	200	160	NO
16	Holding unauthorized procession, demonstration, ceremony, concert or meeting in a park	200	160	NO
17(a)	Operating an amplifying system or loudspeaker in a park without written permission.	200	160	NO
17(b)	Operating an amplifying system or loudspeaker in or on a park that does not conform to all bylaws of the City.	200	160	NO
18	Dog not on leash in a park	100	80	NO
21	Obstructing free use and enjoyment of a park	200	160	YES
22	Violating City bylaw, rule, regulation or notice (BYLAW 14142)	500	400	YES
23	Erecting a tent, building, shelter or other structure or works in a park without written permission.	200	160	YES
24	Unauthorized posting or distribution of advertisement, bill or matter in a park	200	160	YES
26	Damaging or defacing a court, lawn, ground or facility in a park	200	160	NO
28	Unauthorized private instruction, tournament or game in a park or park facility	400	320	YES
36	Having dog on beach in a park	100	80	NO
39	Swimming in enclosed swimming pool in a park when pool is closed	200	160	NO
40	Obstructing City employee or contractor in the exercise of their duties	200	160	YES

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	The following fines apply to the contraventions below:			
42	Driving vehicle in a park at speed greater than 30km/hr or posted speed limit	200	160	NO
44	Driving vehicle or riding bicycle in unauthorized area of park	200	160	NO
44A	Feeding pigeons or other birds in any park so as to create a nuisance or disturb or interfere with the use or enjoyment of another person's property.	200	160	YES
	Burnaby Pesticide Use Control Bylaw, 2008	\$	\$	
3	Unauthorized application of pesticide	200	160	YES
	Burnaby Plumbing Bylaw, 2000	\$	\$	
4(1)(b)	Constructing, installing, commencing or carrying out work without a permit	300	240	YES
4(2)(a)	Causing, suffering or permitting the improper disposal of sewage or other liquid waste	500	400	NO
4(2)(b)	Using or maintaining a private sewage system other than in compliance with the bylaw	500	400	YES
4(2)(c)	Depositing prohibited material into a drainage system, sewer septic tank or cesspool	500	400	NO
4(2)(f)	Obstructing Plumbing Inspector	200	160	YES
4(2)(g)	Work contrary to Approved Plans	300	240	YES
4(2)(h)	Altering Approved Plans	300	240	YES
4(2)(i)	Submitting false information	300	240	YES
4(2)(j)	Failure to comply with a notice or order	500	400	YES
4(2)(k)	Using or maintaining a plumbing system that does not comply with the bylaw	500	400	YES
6(5)	Failure to secure area surrounding work	400	320	YES
6(5)	Failure to stop work	500	400	YES
7(4)	Failure to obtain the approval of the Plumbing Inspector prior to covering a plumbing system or part thereof	300	240	YES

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	The following fines apply to the contraventions below:			
10(1)	Failure to obtain the approval of the City Engineer to connect to a public sewer system	500	400	YES
10(11)	Failure to attach a plumbing system to an available public sewer	500	400	YES
10(16)	Discharging prohibited or restricted wastes into a public sewer	500	400	NO
10(17)	Failure to install a test chamber as required by the bylaw	500	400	YES
10(24)	Allowing drainage water or surface water to flow on to a public street, lane, highway or sidewalk	100	80	YES
13(4)	Failure to maintain a backflow preventer	100	80	YES
13(5)	Failure to test a backflow preventer	100	80	YES
13(6)	Failure to report test results	100	80	YES
13(10)	Unauthorized removal of a backflow preventer	100	80	NO
	Burnaby Pool Room Regulation Bylaw 1975	\$	\$	
3	Pool room manager under age of 18 years	200	160	YES
	Burnaby Post Box Rental Agency and Mail Drop Services Regulation Bylaw (deleted by BYLAW 13811)			
	Burnaby Second-Hand Dealers Regulation Bylaw 1924	\$	\$	
2	Operating business or location without license	500	400	YES
5	Failure to permit inspection	300	240	YES
6	Violation of operating hours	300	240	NO
7	Failure to record buy transactions	300	240	NO
7(b)	Failure to permit inspection of record	300	240	YES
7(b2)	Failure to require picture identification	300	240	NO
7(b3)	Purchasing goods with altered serial number	300	240	NO
7(c)	Failure to record sell transactions	300	240	NO
7(d)	Record entries altered	300	240	NO

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	The following fines apply to the contraventions below:			
7(e)	Failure to submit records	300	240	YES
7(f)	Operating as a pawnbroker without license	500	400	YES
7(h)	Goods purchased from person under age of 18 years	300	240	NO
7(j)	Failure to permit inspection of goods	300	240	YES
7(k)	Failure to display business name	300	240	YES
7(n)	Failure to maintain list of employees	300	240	YES
7(o)	Failure to hold goods	300	240	NO
9(1)	Failure to keep record of loans	300	240	NO
9(1A)	Failure to verify customer identity	300	240	NO
9(1B)	Receiving goods with altered serial numbers	300	240	NO
9(2)	Record entries altered	300	240	NO
9(3)	Failure to issue pawn tickets	300	240	NO
9(4)	Failure to permit inspection of record	300	240	YES
9(5)	Pawnbroker purchasing second-hand goods without license	300	240	NO
9(6)	Failure to submit records	300	240	YES
9(8)	Failure to maintain complete goods redemption record	300	240	NO
9(10)	Doing business with inebriated or criminal client	300	240	NO
	Burnaby Sewer Charge Bylaw 1961	\$	\$	
4A (4)	Submitting false or inaccurate declaration (BYLAW 14006)	500	400	NO
4B(2)	Failure to submit declaration by due date (BYLAW 14050)	500	400	NO
4B(3)	Failure to submit further declaration (BYLAW 14050)	500	400	NO
4B(6)	Submitting false or inaccurate declaration (BYLAW 14050)	500	400	NO
	Burnaby Sewer Connection Bylaw 1961	\$	\$	
11	Unauthorized construction of sewer connection on Public Right-of-Way	500	400	NO
12	Failure to connect to public sewer	500	400	YES
18(1)	Unauthorized discharge into any waterway	500	400	NO

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	The following fines apply to the contraventions below:			
19(1)(a)	Discharge of storm waters into sanitary sewer	300	240	YES
19(1)(b)	Discharge of industrial cooling waters into sanitary sewer	300	240	YES
19(1)(c)	Discharge of industrial wash water into sanitary sewer	300	240	YES
19(1)(d)	Discharge of air-conditioning cooling or condensing systems into sanitary sewer	300	240	YES
20	Discharge into sewer of substance causing obstruction or nuisance to sewage works	500	400	NO
21(b)	Discharge into sewer of excessive amounts of fat, oil or grease	500	400	YES
22(1)	Failure to install protective devices	300	240	YES
24	Obstructing inspection or sampling	200	160	YES
26	Tampering with public sewer	500	400	NO
27	Obstructing inspection	200	160	YES
	Burnaby Sign Bylaw 1972	\$	\$	
3(1)	Erecting, placing, altering, displaying or moving an unauthorized sign	300	240	YES
5.1(1)	Failure to maintain a sign in a safe condition	500	400	YES
5.1(2)	Sign which creates hazard to vehicular or pedestrian traffic (BYLAW 14056)	500	400	NO
5.1(8)	Erecting, placing, or displaying a prohibited sign	300	240	YES
5.1(10)	Placing a sign on private property without the consent of the owner or occupier (BYLAW 14056)	300	240	YES
5.2	Failure to maintain premises surrounding sign	300	240	YES
5.3(1)	Displaying unauthorized signs on public property (BYLAW 14056)	300	240	YES
6.2(1)	Erecting, placing, displaying, rebuilding, reconstructing, altering or moving sign without City permit or approval (BYLAW 14056)	300	240	YES
6.5(1)	Erecting, placing, displaying, rebuilding, reconstructing, altering or moving a sign without permits	300	240	YES

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	The following fines apply to the contraventions below:			
6.5(2)	Failure to comply with an order	500	400	YES
6.5(3)	Failure to remove sign	500	400	YES
	Burnaby Smoking Regulation Bylaw 2021 (BYLAW 14361)			
3.1(a)	Smoking in park or multi-use path	200	160	NO
3.1(b)	Smoking on City bicycle lane, boulevard, crosswalk, sidewalk, walkway or other public space or passageway	200	160	NO
3.1(c)	Smoking on City property intended for public or civic use	200	160	NO
3.1(d)	Smoking within 6 metres of transit infrastructure	200	160	NO
4.1(a)	Individual smoking in a customer service area	200	160	NO
4.1(a)	Responsible person permitting smoking in customer service area	500	400	NO
4.1(b)	Individual smoking in enclosed or substantially enclosed business premises	200	160	NO
4.1(b)	Permitting smoking in enclosed or substantially enclosed business premises	500	400	NO
4.2	Failure to post no smoking sign at entrance to customer service area	300	240	YES
	Burnaby Soil Deposit Bylaw 1971	\$	\$	
3(1)	Depositing soil without a permit	300	240	YES
6(1)	Encumbering, obstructing, fouling or damaging a road, sidewalk, ditch, drain or public place	200	160	YES
	Solid Waste and Recycling Bylaw 2010 (BYLAW 13505)	\$	\$	
4(3)	Failure of owner or occupant to comply with the bylaw	300	250	YES
4(4)	Owner/occupant causing or permitting accumulation of any waste on its property	250	200	YES
4(5)	Failure of owner/occupant to use municipal or private waste collection service	250	200	YES

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
4(6)	Failure of owner/occupant to make adequate provisions for collection and disposal of solid waste originating from property	250	200	YES
4(8)	Removal or addition of garbage, recycling or yard water materials from or into garbage receptacle, green bin receptacle or recycling receptacle by person other than the owner/occupant of the property from which it is generated	300	250	NO
4(9)	General – Failure of the owner/occupant to maintain receptacles provided by the City in good working order, without tampering, adjustment, modification or alteration (BYLAW 14047)	250	200	YES
5(3)(a)	Residential – Failure of the owner/occupier of a property to place recyclable materials designated by the Engineer for collection in the appropriate recycling receptacle without contamination (BYLAW 14047)	250	200	YES
5(3)(b)	Residential – Failure of the owner/occupier of a property to dispose of recyclable materials not designated by the Engineer for collection service at an Eco-Centre or appropriate facility that accepts such recyclable materials (BYLAW 14047)	250	200	YES
5(4)	Residential - Failure of the owner/occupant of the property to place food scraps and yard waste into green bin receptacle without contamination	250	200	YES
5(6)(a)	Residential - Failure of the owner/occupant of the property to separate garbage, yard waste, food scraps and recyclable materials and place it in receptacles provided for their deposit without contamination	400	350	YES
5(6)(b)	Residential - Failure of owner /occupant to only use garbage receptacle, green bin receptacle and recycling receptacle supplied by the City	200	150	YES

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	The following fines apply to the contraventions below:			
5(6)(c)	Residential - Failure of owner/occupant to maintain all receptacles supplied by the City in a clean and sanitary condition, without overflow and free from liquids (BYLAW 14047)	200	150	YES
5(6)(d)	Residential - Failure of owner/occupant to secure garbage receptacle, green bin receptacle and recycling receptacle on the property at all times except on the collection day	500	450	YES
5(6)(f)	Residential - Failure of owner/occupant to properly place garbage receptacle, green bin receptacle and recycling receptacle at the allowable times for collection	100	50	YES
5(6)(h)	Residential - Failure of owner/occupant to remove empty receptacles from the collection point into the property before 8:00 pm on the collection day (BYLAW 14047)	100	50	YES
5(6)(i)	Residential - Failure of owner/occupant to bag garbage before placing it in the garbage receptacle	100	50	YES
6(1)(a)	Multi-Family - Failure of owner/occupier of a premise to separate garbage, yard waste, food scraps and recyclable materials and place it in receptacles provided for their deposit without contamination	500	450	YES
6(1)(b)	Multi-Family - Failure of owner/occupier of premise to use a garbage receptacle, green bin receptacle and recycling receptacle for its intended purposes	500	450	YES
6(1)(d)	Multi-Family - Failure of the owner/occupier of premise to secure garbage receptacle, green bin receptacle and recycling receptacle on the property at all times except on the collection day	500	450	YES
6(1)(e)	Multi-Family – Failure of owner/occupant of a premise to place receptacles at collection point appointed or as directed by the Engineer	400	350	YES

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
6(2)(a)	Multi-Family - Failure of the owner/occupier of a property to place recyclable materials designated by the Engineer for collection in the appropriate recycling receptacle without contamination (BYLAW 14047)	500	400	YES
6(2)(b)	Multi-Family – Failure of the owner/occupier of a property to dispose of recyclable materials not designated by the Engineer for collection service at an Eco-Centre or appropriate facility that accepts such recyclable materials (BYLAW 14047)	500	400	YES
6(2A)	Multi-Family - Failure of the owner/occupier of complex to place the yard waste and food scraps into the green bin receptacle without contamination	500	450	YES
6(3)(a)	Multi-Family – Failure of the owner/occupant of a property to provide written information to new residents, employees, and contractors and at least annually to all existing residents, its employees, and contractors on how to separate and deposit garbage, yard waste, food scraps, and recyclable materials into the appropriate receptacles without contamination (BYLAW 14047)	500	400	YES
6(3)(b)	Multi-Family – Failure of owner/occupant of property to post signage with information on separating garbage, yard waste, food scraps and recyclable materials on the premises and in the recycling storage space (BYLAW 14047)	300	250	YES
6(3)(c)	Multi-Family – Failure of the owner/occupant of a property to designate a storage area and signage for bulky items within the property (BYLAW 14047)	500	400	YES

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
6(3)(d)	Multi-Family – Failure of owner/occupier of a premise to provide the City at its request a copy of the contract for the collection of bulky items (BYLAW 14047)	500	400	YES
7(a)(i)	ICI – Failure by owner/occupant to place garbage in the garbage receptacle without contamination (BYLAW 14047)	500	400	YES
7(a)(ii)	ICI- Failure of owner/occupant to place recyclable materials designated by the Engineer for collection in a recycling receptacle without contamination (BYLAW 14047)	500	400	YES
7(a)(iii)	ICI- Failure of the owner/occupier of a property to dispose of recyclable materials not designated by the Engineer for collection service at an Eco-Centre or appropriate facility that accepts such recyclable materials (BYLAW 14047)	500	400	YES
7(a)(iv)	ICI – Failure of owner/occupant to place yard waste and food scraps in a green bin receptacle without contamination (BYLAW 14047)	500	400	YES
7(b)	ICI – Failure of owner/occupant to maintain all receptacles in a clean and sanitary condition, without overflow and free from any liquids	500	450	YES
7(c)	ICI - Failure by owner/occupant to secure all receptacles on the property at all times except on the collection day	500	450	YES

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
7(d)	ICI – Failure of owner/occupant of a property to provide written information to new tenants, employees, and contractors and at least annually to all existing tenants, its employees, and contractors on how to separate and deposit garbage, yard waste, food scraps, an recyclable materials into the appropriate receptacles without contamination (BYLAW 14047)	200	150	YES
8(1)	Litter Management – Unauthorized depositing of garbage, yard waste, food scraps or recyclable materials (BYLAW 14047)	250	200	YES
8(2)	Litter Management – Unauthorized depositing of garbage or material on any street, sidewalk, boulevard, park or other lands owned by the City or other public property or upon private property (BYLAW 14047)	500	400	YES
8A(3)	Residential – Failure of owner/occupant within designated bear areas to properly place garbage receptacle, green bin receptacle and recycling receptacles at allowable times for collection (BYLAW 14047)	200	150	YES
8A(4)(a)	Multi-Family – Failure of owner/occupier of a premise within designated bear areas to secure their garbage and green bin receptacle(s) in a bear resistant enclosure on their property or within bear resistant receptacles (BYLAW 14047)	500	400	YES
8A(4)(b)	Multi-Family – Failure of owner/occupant within designated bear areas to properly place garbage receptacle, green bin receptacle and recycling receptacles at allowable times for collection (BYLAW 14047)	500	400	YES

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
8A(5)	ICI –Failure of owner/occupier of a premise within designated bear areas to secure their garbage and green bin receptacle(s) in a bear resistant enclosure or within bear resistant receptacles (BYLAW 14047)	500	400	YES
8A(6)	Designated Bear Areas – Failure of owner/occupant to place and keep latch or other security device on a bear-resistant receptacle in the unlocked position on collection day (BYLAW 14047)	200	150	YES
	Burnaby Street and Traffic Bylaw 1961	\$	\$	
5	Disobeying traffic control device	80	64	NO
5A(1)(a)	Operating vehicle off public highway	80	64	NO
5A(1)(b)	Operating vehicle on land without owners consent	80	64	NO
13.(1)	Failure to display valid insurance (BYLAW 14025)	250	200	NO
13(1B)(a)	Stopped on portions of s/s Kingsway	80	64	NO
13(1B)(b)	Stopped on portions of s/s Kingsway from 4-6pm	80	64	NO
13(1C)(a)	Stopped on portions of n/s Kingsway	80	64	NO
13(1C)(b)	Stopped on portions of n/s Kingsway from 7-9am	80	64	NO
13(1C)(c)	Stopped on portions of n/s Kingsway from 4-6pm	80	64	NO
13(1D)(a)	Stopped on Canada Way (Smith - 10 th)	80	64	NO
13(1D)(b)	Stopped on n/s Canada Way (Boundary – Smith)	80	64	NO
13(1D)(c)	Stopped on s/s Canada Way (w/o Smith)	80	64	NO
13(1D)(d)	Stopped on s/s Canada Way (Boundary – w/o Smith)	80	64	NO
13(2)(a)	Stopped on sidewalk, boulevard, or cross-walk	80	64	NO
13(2)(b)	Stopped within intersection	80	64	NO
13(2)(c)	Stopped within 20 feet of intersection	80	64	NO
13(2)(d)	Stopped with 5 feet/10 feet of driveway	80	64	NO
13(2)(e)	Stopped within 20 feet of Stop Sign	80	64	NO
13(2)(f)	Stopped on roadway obstructing traffic	80	64	NO

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
13(2)(g)	Stopped on roadway with practical alternative	80	64	NO
13(2)(h)	Stopped in contravention of traffic control device	80	64	NO
13(2)(i)	Stopped in lane obstructing access to driveway	80	64	NO
13(2)(j)	Stopped within 20 feet of crosswalk	80	64	NO
13(2)(k)	Stopped in Bus Zone (Intersection)	80	64	NO
13(2)(l)	Stopped in Bus Zone (Other)	80	64	NO
13(2)(m)	Stopped on Bridge/Viaduct	80	64	NO
13(2)(n)	Stopped within 15 feet of Fire Hydrant	80	64	NO
13(2)(o)	Stopped on Canada Way (Smith - 10 th)	80	64	NO
13(3)(a)	Parked in lane	80	64	NO
13(3)(b)	Parked on roadway where practical alternative	80	64	NO
13(3)(c)	Parked in contravention of traffic control device	80	64	NO
13(3)(d)	Parked more than 24 hours	50	40	NO
13(3)(e)	Parked vehicle over 26,000 GVW on non-truck route street (Bylaw No. 14530)	250	200	NO
13(3)(f)	Parked abutting central boulevard	80	64	NO
13(3)(g)	Parked within 50 feet of railroad crossing	80	64	NO
13(3)(h)	Double parked	80	64	NO
13(3)(i)(i)	Parked for displaying a vehicle for sale	80	64	NO
13(3)(i)(ii)	Parked for advertising, wrecking, storing, or repairing	80	64	NO
13(3)(i)(iii)	Parked for displaying signs	80	64	NO
13(3)(i)(iv)	Parked for selling articles	80	64	NO
13(3)(j)	Parked adjacent to street excavation	80	64	NO
13(3)(k)	Parked at Bus Zone (intersection)	80	64	NO
13(3)(l)	Parked at Bus Zone (other)	80	64	NO
13(5)(a)	Parked longer than 2hrs 1-6am – over 8,000 GVW	50	40	NO
13(5)(b)	Parked longer than 2hrs 1-6am – trailer/mobile home	50	40	NO
13(5)(c)	Parked longer than 2hrs 1-6am – detached camper	50	40	NO
13(6)	Parked longer than 3hrs 8am – 6pm	50	40	NO

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
13(6A)	Parked same side as school 8am – 5pm	80	64	NO
13(7)	Parked exceeding time limit	50	40	NO
13(9)	Move on same block to avoid time limit	50	40	NO
13(10)	Vehicle left unattended (w/o locking or wheel turned)	80	64	NO
14(1)	Parked not parallel, wrong direction, or greater than 12 inches from curb	80	64	NO
14(2)	Parked not within marked parallel stalls	80	64	NO
15	Parked improperly at angle stalls	80	64	NO
17(1)(a)	Stopped in Loading Zone	80	64	NO
17(1)(b)	Stopped in Passenger Zone	80	64	NO
17(2)(a)	Stopped in Loading Zone longer than 3min or longer than 30min	80	64	NO
17(2)(b)	Stopped in Passenger Zone longer than 3min	80	64	NO
17(3)	Stopped in Commercial Zone	80	64	NO
17(4)	Stopped in Taxi Zone	80	64	NO
17(5)	Stopped in Bus Zone	80	64	NO
18(2)	Stopped or Parked Contrary to Temporary Signs	80	64	NO
19	Jaywalking	80	64	NO
20	Crossing in front of stopped bus	80	64	NO
21	Coasting or sliding on street	80	64	NO
23	Unauthorized parade	80	64	NO
24(1)	Excavate, construct works on, cause nuisance on, encumber, obstruct, injure, foul or damage highway or public place without permission or contrary to terms and conditions of permission (BYLAW 13912)	500	450	NO
24(4)	Unauthorized use of street	80	64	NO
24(6)	Unauthorized solicitation for donations	80	64	NO
26	Excessive noise in public place	80	64	NO
26A(1)(a)	Vehicle alarm longer than 1 minute	80	64	NO
26A(1)(b)	Vehicle alarm more than 3 times per day	80	64	NO
27	Sell or display articles on street	80	64	NO
29	Damage to boulevard	80	64	NO

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Bylaw Section	Description The following fines apply to the contraventions below:	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
31(a)	Failure to remove snow and ice from sidewalk - Industrial, Commercial or Institutional Property (BYLAW 13813)	400	320	NO
31(b)	Failure to remove snow and ice from sidewalk – Multi-Family Property (BYLAW 13813)	250	200	NO
31(c)	Failure to remove snow and ice from sidewalk – Single Family, Two Family, or Mobile Home Property (BYLAW 13813)	100	80	NO
38(2)	Interfering with impounding of vehicle or chattel	80	64	NO
40(1)	Commercial vehicle off truck route	250	200	NO
40(2)	Commercial vehicle off permit route	250	200	NO
42(1), (2)	Deleted and Replaced by Bylaw 14530			
42(1)	Commercial vehicle which exceeds limitations in Div.7 CTR (BYLAW 14530)	100+ See Note	80+ See Note	NO
42(3)	Oversize commercial vehicle on Sunday or Statutory Holiday (BYLAW 14530)	80	64	NO
42(4)(a)	Deleted and Replaced by Bylaw 14530			
42(4)(b)	Deleted and Replaced by Bylaw 14530			
42(4)(c)	Deleted and Replaced by Bylaw 14530			
42(4)(d)	Deleted and Replaced by Bylaw 14530			
42(5)	Deleted and Replaced by Bylaw 14530			
43(1)(a)	Deleted and Replaced by Bylaw 14530			
43(1)(b)	Deleted and Replaced by Bylaw 14530			
43(1)(c)	Deleted and Replaced by Bylaw 14530			
44(1)	Deleted and Replaced by Bylaw 14530			
46(a)	Commercial vehicle with greater than 12 foot front projection	80	64	NO
46(b)	Commercial vehicle without visible front/rear projections	80	64	NO
47(1)(a)	Commercial vehicle over limits without permit	80	64	NO
47(4)	Commercial vehicle operating in contravention of permit	80	64	NO
51	Unsecured load	80	64	NO
51A	Overspilling load	80	64	NO

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
	Note: Overweight fines are as specified in the BC Commercial Transport Act Regulation, section 11.01			
	Burnaby Swimming Pool Enclosure Bylaw 2000	\$	\$	
3	Constructing, erecting, installing, maintaining or operating a swimming pool which is not in compliance with the bylaw	500	400	YES
4	Failure to provide a sturdy non-climbable barrier	500	400	YES
4(a)	Failure to provide a sturdy non-climbable barrier that is 1.5m in height	500	400	YES
4(b)	Failure to provide a sturdy non-climbable barrier that has no opening greater than 100mm wide	500	400	YES
4(c)	Failure to provide a sturdy non-climbable barrier that has no member or attachment located between 100mm and 900mm above the ground that could facilitate climbing	500	400	YES
4(d)	Failure to provide access through pool barrier by a self-closing, self-latching, lockable gate	500	400	YES
5	Failure to maintain a barrier enclosing a swimming pool in a state of good repair (BYLAW 13334)	500	400	YES
	Burnaby Tree Bylaw, 1996 (BYLAW 13334)	\$	\$	
3	Damaging or cutting down a protected tree without a valid tree cutting permit	500	400	YES
11.(2)(b)	Failure to erect or maintain protection fencing	300	240	YES
13.(1)	Failure to plant required replacement tree	300	240	YES
13.(2)	Failure to plant required size or species of replacement tree	300	240	YES
13.(4)	Failure to properly maintain replacement tree	300	240	YES

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
15.(1)	Failure to comply with a written notice	300	240	YES
16A.	Failure to allow employees or agents to enter onto land	200	160	YES
	Burnaby Unsightly Premises Bylaw 1969	\$	\$	
2	Allowing property to become or remain untidy or unsightly	500	400	YES
	Burnaby Vehicle Immobilization and Towing Bylaw	\$	\$	
4(a)	Failure to maintain immobilized vehicle record	200	160	NO
4(a)	Failure to allow inspection of record	200	160	YES
4(b)	No on site attendant	200	160	NO
4(d)	Failure to maintain required insurance	200	160	YES
5(1)(a)	Immobilization of vehicle where lack of required signage	200	160	YES
5(1)(b)	Failure to have attendant present or available	200	160	NO
5(1)(c)	Failure to place notice	200	160	NO
5(2)	Failure to retain notice	200	160	NO
6(a)	Failure to remove VID in 30 min	200	160	NO
6(b)	Failure to remove VID after payment	200	160	NO
7(a)	Towing immobilized vehicle	200	160	NO
7(b)	Unauthorized VID removal charge	200	160	NO
7(c)	Unauthorized use of VID	200	160	NO
8(a)	Unlicensed tow truck	200	160	YES
8(b)	Operation of tow truck without required insurance	200	160	YES
8(c)	Operation of tow truck without required liability insurance	200	160	YES
8(d)	Failure to produce evidence of licence or insurance	200	160	YES
8(e)	Failure to notify of change of location	200	160	YES
8(f)	Failure to maintain records	200	160	NO
8(g)	Failure to retain records	200	160	NO
8(h)	Failure to permit inspection of record	200	160	YES
8(i)	Impounding vehicle outside of Burnaby	200	160	NO

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
8(j)	Failure to issue impound notice	200	160	NO
8(k)	Failure to report impound to RCMP	200	160	YES
8(l)	Failure to meet tow truck identification requirements	200	160	YES
8(m)	Failure to keep daily driver records	200	160	NO
8(n)	Failure to report impound to RCMP	200	160	YES
9(a)	Towing of occupied vehicle	200	160	NO
9(b)(i)	Towing of vehicle where lack of required signage	200	160	YES
9(b)(ii)	Failure to place notice	200	160	NO
10	Failure to present business card	200	160	NO
11(a)	Impound lot fence less than 1.8m	200	160	YES
11(b)	Impound lot inadequately lighted	200	160	YES
11(c)	Failure to have lot attendant present or available	200	160	NO
12	Unauthorized tow or impound charge	200	160	NO

	Burnaby Watercourse Bylaw 1988	\$	\$	
3(a)	Discharging/allowing leakage of contaminants into stream, ditch, sewer, or soil	500	400	NO
3(b)	Obstructing flow to stream, ditch, or sewer on private or public lands	500	400	YES
4	Failure to install interceptors, catch basins and containment barriers on property	300	240	YES
5	Failure to maintain interceptors, catch basins and containment barriers on property	300	240	YES
7	Failure to submit contaminant disposal plan	300	240	YES
8	Failure to remove and dispose of all contaminants upon vacating property	500	400	YES
9(1)	Failure to install or maintain sediment control system (BYLAW 13799)	500	400	YES
9(1)	Failure to obtain permit for sediment control system (BYLAW 13799)	300	240	YES
10(1)	Obstructing entry to property	200	160	NO
10(2)	Obstructing review of records or obtaining samples	200	160	NO

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
	Burnaby Waterworks Regulation Bylaw 1953			
	(BYLAW 13850)			
5	Unauthorized work on City distribution system	500	400	NO
7	Unusual or unnecessary waste of water	100	80	YES
9	Failure to fix water leak in specified time	100	80	YES
12(1)	Operation or use of fire hydrant without approval	400	320	NO
13	Destroying, injuring or interfering with fire hydrant or other fixture	500	400	NO
14	Obstructing fire hydrant valve, stop cock or other fixture	500	400	NO
30	Unauthorized water use	400	320	YES
33(2)(b)	Failure to correct fault	300	240	YES
33(2)(c)	Failure to install a backflow preventer	300	240	YES
33(4)	Failure to maintain or test a backflow preventer	100	80	NO
34(4)	Breaking a seal on a meter bypass or bypassing a meter	500	400	NO
41(3)	Failure to submit declaration by due date (BYLAW 14050)	500	400	NO
41(4)	Failure to submit further declaration (BYLAW 14050)	500	400	NO
41(7)	Submitting false or inaccurate declaration (BYLAW 14050)	500	400	NO
41B(2)	Submitting false or inaccurate declaration (BYLAW 14006)	500	400	NO
Schedule B, 2.5(d)	Failing to comply with restriction imposed by Director Engineering	200	160	NO

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Bylaw Section	Description	A1 Penalty Amount	A2 Discounted Penalty (within 15 days)	A3 Compliance Agreement Available (50% reduction)
	The following fines apply to the contraventions below:			
Schedule B, 3.2(a)	Failing to comply with Watering Permit	100	80	NO
Schedule B, 3.2(b)	Failing to post Watering Permit in visible location	100	80	YES
Schedule B, 4.5	Failing to comply with Water Management Plan	100	80	YES
Schedule B, 5.1(a)	Failing to hose with automatic shut-off device	200	160	YES
Schedule B, 5.1(b)	Permitting unnecessary run off on impermeable surfaces	200	160	NO
Schedule B, 5.1(c)	Watering artificial turf or outdoor track except for health or safety reason	200	160	NO
Schedule B, 5.1(d)	Running hose or tap unnecessarily	200	160	NO
Schedule B, 5.1(e)	Faulty, leaking or misdirected irrigation system	200	160	YES
Schedule B, 6.1	Not complying with Stage 1 Restriction	150	100	NO
Schedule B, 7.1	Not complying with Stage 2 Restriction	250	200	NO
Schedule B, 8.1	Not complying with Stage 3 Restriction	350	300	NO
Schedule B, 9.1	Not complying with Stage 4 Restriction	500	450	NO
	Burnaby Zoning Bylaw 1965	\$	\$	
4.1	Use or occupation of land, building or structure, including the surface of water, in a manner that does not conform with the bylaw	400	320	YES
4.1	Erecting, moving, altering or enlarging a building or structures in a manner that does not conform with the bylaw	400	320	YES

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SCHEDULE "B"

**Compliance Agreement
Pursuant to Burnaby Bylaw Notice Enforcement Bylaw 2009**

I, _____(name), of _____(address), acknowledge receipt of bylaw notice(s) # _____(the "Bylaw Notice"), and wish to enter into a Compliance Agreement whereby I agree to fulfill certain conditions, in exchange for a reduced penalty of \$ _____ which I have now paid.

Specifically, I agree to comply with the following terms and conditions of this Agreement:

1. On or before _____(date) I will _____

2. On or before _____(date) I will _____

I understand that this agreement is binding on me for one (1) year from the date of this Agreement.

I also understand that if I breach a term of this Agreement, or fail to observe or perform the above terms and conditions, the Screening Officer may rescind this Agreement. I understand that if this Agreement is rescinded, I will have 14 days to dispute the Screening Officer's decision to rescind the Agreement, and that if I do not dispute this decision in that time, the balance of the penalty stated in the Bylaw Notice in the amount of \$ _____ will immediately be due and payable and subject to all fees and penalties as if the Bylaw Notice was not disputed.

Signature of Bylaw Notice Recipient

Signature of Screening Officer

Date

Date

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