

THE CORPORATION OF THE DISTRICT OF BURNABY

**BYLAW NO. 9029**

**A BYLAW to establish a heritage advisory committee**

**(Consolidated for convenience with BYLAW No. 9881, 11700,  
13737 and 14371)**

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The Council of The Corporation of the District of Burnaby ENACTS as follows:

1. This BYLAW may be cited as **BURNABY COMMUNITY HERITAGE COMMISSION BYLAW**. (BYLAW 11700)
2. In this BYLAW
  - (a) "Commission" means the Burnaby Community Heritage Commission established under section 3; (BYLAW 11700)
  - (b) "Council" means the Council of the City of Burnaby. (BYLAW 11700)
3. Pursuant to Section 597 of the *Local Government Act*, there is hereby established a committee to be known as the Burnaby Community Heritage Commission. (BYLAW 11700 and 13737)
4. It shall be the duty of the Commission to advise the Council on those matters within the scope of Part 15 of the *Local Government Act* that are referred to it by Council from time to time. (BYLAW 11700 and 13737)
5. (BYLAW 9881, 13737 Repealed.)
  - (1) The Commission shall be appointed by Council at any regular meeting and shall consist of up to nine (9) members as follows:

- (a) up to three members of Council;
  - (b) one member of the Burnaby Parks, Recreation, and Culture Commission;
  - (c) one member from the community at large;
  - (d) up to three members from the community with a background in history, architecture, landscape architecture, archival studies, building conservation and restoration, or a related field; and
  - (f) one member from the local business community.
- (BYLAW 14371)
- (2) Council may appoint additional members to the Commission for a maximum term of two years and those appointees shall be eligible for re-appointment as set out in subsection (3). (BYLAW 11700)
  - (3) Each member shall be appointed for a term of two years and on the expiration of the term is eligible for re-appointment for two additional two-year terms.
  - (4) The Director of Planning and Building, the City Archivist, and a representative of the Burnaby Village Museum or their delegates may attend all meetings of the Commission but shall not vote. (BYLAW 13737)
  - (5) A vacancy in the Commission does not impair the right of the remaining members to act. (BYLAW 11700)
6. (BYLAW 9881)
- (1) Council shall appoint from the members of Council on the Commission a Chair, and that person shall preside over the meetings for one year or until replaced by a new Chair. (BYLAW 13737)
  - (2) Council shall annually appoint from the members of Council on the Commission a Vice-Chair, and that person shall preside over the meetings in the absence of the Chair for one year. (BYLAW 13737)
  - (3) A majority of the members constitutes a quorum.
  - (4) Meeting of the Commission shall be at the call of the Chair who shall cause to be given to each member not less than 24 hours' notice of each meeting, unless such notice is waived by unanimous vote of the Commission members. (BYLAW 11700 and 13737)
  - (5) The Chair or acting Chair shall decide all points of order that arise.
  - (6) All questions before any meeting of the Commission shall be decided by a majority of the members present. (BYLAW 11700)

*Community Heritage Commission Bylaw (2021.1)*

- (7) The Chair shall cause minutes of all meetings of the Commission to be recorded and shall forthwith after the adoption by the Commission of such minutes sign and deliver the same to the City Clerk. (BYLAW 11700)

Read a first time this 13th day of JUNE 1988

Read a second time this 13th day of JUNE 1988

Read a third time this 13th day of JUNE 1988

RECONSIDERED AND ADOPTED THIS 20th day of JUNE 1988

W.J. COPELAND  
MAYOR

CHARLES A. TURPIN  
CLERK